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To: All Members of the Council

14 June 2017

Dear Councillor

You are invited to attend a meeting of the Flintshire County Council which will be held at 2.00 pm on Tuesday, 20th June, 2017 in the Council Chamber, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 PRESENTATIONS

Building and Engineer Awards 2016 - Public Sector Project of the Year - Holywell Learning Campus

Apprentice Awards 2017 - Celebrating the successes of our Flintshire Apprentices

2 APOLOGIES FOR ABSENCE

Purpose: To receive any apologies.

3 MINUTES (Pages 5 - 46)

Purpose: To confirm as a correct record the minutes of the meetings held on 14 February, 1 March and 18 May 2017.

4 DECLARATIONS OF INTEREST

Purpose: To receive any Declarations and advise Members accordingly.

5 CHAIRMAN'S COMMUNICATIONS

Purpose: To receive the communications as circulated.

6 PETITIONS

Purpose: To receive any Petitions.

7 **PUBLIC QUESTION TIME**

Purpose: To receive any Public Questions.

8 **QUESTIONS**

Purpose: To note the answers to any questions submitted in accordance with County Council Standing Order No. 9.4(A).

9 **RECOGNITION OF IAN BUDD**

Purpose: To recognise the contribution made to the Council by Ian Budd, Chief Officer (Education and Youth) who leaves the Authority at the end of June to join Powys County Council.

10 **NOTICE OF MOTION**

Purpose: To consider the following Notices of Motion from Councillor Aaron Shotton.

New Build Council Housing

The HRA (Housing Revenue Account) borrowing cap is set for Wales by the UK Government. The borrowing cap limits the level of debt that a Local Authority HRA can accrue. It is an artificial figure which bears no relation to the capacity within HRA accounts to fund the revenue costs of borrowing.

If the borrowing cap were raised councils could build more homes to meet rising local need.

The current borrowing cap, when applied to our County, enables this Council to build around 200 new Council homes. For illustration an additional £25m rise in the borrowing cap, could build a further additional 200 new council houses by 2020.

Motion:

'Flintshire County Council calls upon the UK Government to take urgent action and lift the HRA borrowing cap in Wales, enabling this Council to build more Council housing and alleviate the crisis of housing demand, whilst supporting local economic growth in Flintshire.'

Developing a Youth Council for Flintshire

A local Youth Council is a democratic organisation created, run and developed by young people for young people. They exist to represent the views of young people at a local level giving young people the opportunity to have a voice, to discuss relevant issues, engage with decision-makers and contribute to improving the lives of young people within their communities.

Developing a Youth Council with formalised reporting links to this Council will enable young people to be directly involved in the decisions being made that affect them.

A Youth Council will enable Young People to:

- Voice their concerns
- Participate in local government
- Be empowered to take decisions and action to improve their local community.

Developing a Youth Council will enable the County Council to:

- Truly represent the whole of the community
- Become more vibrant, modern and dynamic
- Encourage more young people to vote and engage in public service.
- Improve services to young people

Motion:

'This Council supports the establishment of a Youth Council for Flintshire to discuss relevant issues, engage with decision-makers and contribute to improving the lives of young people within the County.'

11 **FLINTSHIRE PUBLIC SERVICES BOARD AND THE WELL-BEING OF FUTURE GENERATIONS ACT (WALES) 2015** (Pages 47 - 56)

Report of Chief Executive -

Purpose: Adoption of the Council's well-being objectives and progress of the work of the Public Services Board.

12 **SCHEDULE OF REMUNERATION** (Pages 57 - 74)

Report of Chief Officer (Governance) -

Purpose: For Council to approve the Schedule of Remuneration for elected and co-opted Members for 2017/18 for publication, now all appointments have been made.

Yours sincerely



Robert Robins
Democratic Services Manager

WEBCASTING NOTICE

This meeting will be filmed for live broadcast on the Council's website. The whole of the meeting will be filmed, except where there are confidential or exempt items, and the footage will be on the website for 6 months.

Generally the public seating areas are not filmed. However, by entering the Chamber you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and / or training purposes.

If you have any queries regarding this, please contact a member of the Democratic Services Team on 01352 702345.

FLINTSHIRE COUNTY COUNCIL **14 FEBRUARY 2017**

Minutes of the meeting of Flintshire County Council held in the Council Chamber, County Hall, Mold on Tuesday, 14 February 2017

PRESENT: Councillor Peter Curtis (Chairman)

Councillors: Bernie Attridge, Glyn Banks, Haydn Bateman, Marion Bateman, Chris Bithell, Helen Brown, Derek Butler, Clive Carver, David Cox, Paul Cunningham, Ron Davies, Adele Davies-Cooke, Alan Diskin, Glenys Diskin, Rosetta Dolphin, Ian Dunbar, Andy Dunbobbin, Carol Ellis, Veronica Gay, Robin Guest, Ron Hampson, George Hardcastle, David Healey, Cindy Hinds, Ray Hughes, Dennis Hutchinson, Hilary Isherwood, Joe Johnson, Rita Johnson, Christine Jones, Kevin Jones, Colin Legg, Phil Lightfoot, Brian Lloyd, Richard Lloyd, Mike Lowe, Dave Mackie, Nancy Matthews, Hilary McGuill, Ann Minshull, Billy Mullin, Sara Parker, Mike Peers, Vicky Perfect, Neville Phillips, Mike Reece, Gareth Roberts, David Roney, Tony Sharps, Aaron Shotton, Paul Shotton, Ian Smith, Nigel Steele-Mortimer, Carolyn Thomas, Sharon Williams, David Wisinger, Arnold Woolley and Matt Wright

APOLOGIES:

Councillors: Alex Aldridge, Chris Dolphin, Brian Dunn, David Evans, Alison Halford, Richard Jones, Tim Newhouse, Ian Roberts, Owen Thomas and David Williams

IN ATTENDANCE:

Chief Executive, Chief Officer (Governance), Chief Officer (Organisational Change 2), Chief Officer (Organisational Change 1), Chief Officer (Community and Enterprise), Chief Officer (Social Services), Chief Officer (Planning and Environment), Corporate Finance Manager, Finance Manager (Technical Accountancy), Acting Finance and Accountancy Manager, Finance Manager, Housing Asset Manager, Committee Officers, and Father Roberto for prayers.

76. COUNCIL MINUTES

The minutes of the meeting held on 6th December 2016 had been circulated with the agenda

Accuracy

Councillor Carolyn Thomas referred to her comments on page 7, item 69, and said that she had also sent a copy of the petition to the local Member of Parliament, local Assembly Member and the Welsh Government Cabinet Secretary for Economy and Infrastructure asking for funding following the collapse of GHA coaches. She said she was aware that some funding from the Welsh Government had been provided but that this was not sufficient to cover the financial outlay by the Council to continue a bus service. Councillor Thomas emphasised the need for rural areas to continue to receive a bus service in the future.

Councillor Neville Phillips queried why Father Roberto had not been recorded as present at the meeting. The Chair explained that it had been previously agreed by

Members that payers would take place prior to the start of the meeting, however, he acknowledged the point made by Councillor Phillips and had no objection to the minutes being amended to record Father Roberto as being present.

RESOLVED:

That subject to the above amendments, the minutes be approved as a correct record.

77. DECLARATIONS OF INTEREST

Councillor David Healey declared a personal interest in the following item as he was a governor of Castell Alun High School. Councillor Kevin Jones also declared a personal interest as he was Chair of Governors as Ysgol Glan Aber. Councillors Ray Hughes and Ron Hampson also declared personal interests in the following item.

Item 6: Council Fund Capital Programme 2017/18 – 2019/20

Councillor Andy Dunbobbin declared a personal interest in the following item. Councillor Hilary McGuill also declared a personal interest in the following item as a Board Member of NEW Homes.

Item 7: Housing Revenue Account Revenue Budget and Capital Programme 2017/18

78. CHAIRMAN'S COMMUNICATIONS

A copy of the Chairman's Communications had been circulated to all Members prior to the meeting. The Chairman said he had enjoyed and valued the visits from schools and hoped that these would continue and expand to visits from secondary schools.

Councillor Richard Lloyd thanked the Chairman for his contribution to the Mayor's parade in Saltney.

79. COUNCIL FUND REVENUE BUDGET 2017/18

The Chief Executive introduced the report to provide the recommendations of the Cabinet for the Council Fund Revenue Budget 2017/18. He gave background information and referred to the stages in the budget setting process which had been beneficial in forward planning. He reported that Stage One of the budget proposals for the service portfolios were approved by Council on 15 November 2016, and Stage Two proposals for corporate financial stewardship were approved by Council on 6 December 2016. In addition they had been given prior approval by the Corporate Resources Overview & Scrutiny Committee on 30 November 2016.

The Chief Executive and Corporate Finance Manager gave a joint presentation which covered the following areas:

- budget strategy
- Budget Stage One – portfolio business plans

- Budget Stage Two – Corporate Financial Stewardship
- remaining budget gap after stages one and two
- limited options to close the budget gap
- Domiciliary Care funding
- Council Tax
- school investment
- council tax and use of reserves and balances
- budget risks and issues
- professional opinions
- the future

Councillor Aaron Shotton thanked the Chief Executive, the Corporate Finance Manager and his team, Chief Officers and their teams, for the significant work undertaken during this period of unprecedented austerity and challenge on public services in preparing the budget for the next financial year. He also thanked Members for the unified approach they had taken to protect critical key services and the robust and appropriate scrutiny which had been undertaken. He commented on the national case which had been made by Flintshire at national level, not only for Flintshire but on behalf of the local government ‘family’ over the pressures around social care and the additional funding which had been received in the final Settlement as a result. He commented on the developing national health crisis in England which was symptomatic of the underfunding of the social care system and said that despite the pressures faced this year Flintshire had seen protection of social care budgets and a £3.2m increase in budget.

Referring to the recommendations from Cabinet to close the gap and balance the budget Councillor Shotton said he was grateful for the 1.34% increase in school budgets and said that it was appropriate that reserves should be utilised to meet the remainder of the budget gap and that Council Tax be set at 3%. He said that he believed that the purpose of reserves was to defend public services during difficult financial times. In summary he commented on the need for a change in strategy at United Kingdom and Welsh Government level on the future funding for local government services.

Councillor Mike Peers reiterated the views expressed by Councillor Shotton and commented on the difficulty faced by Council to try to maintain services under budgetary pressures which would present greater challenges in the future. He supported the 3% increase in Council Tax and use of reserves and welcomed the protection of education and social care service budgets.

Councillor Chris Bithell welcomed the 1.34% (£1.2m) uplift in school budgets in the current period of austerity and commented on the difficulty experienced by schools dealing with reduced budgets and particularly secondary schools which were under considerable pressure with some in a deficit position.

In response to a request from Councillor Clive Carver on the Domiciliary Care Funding the Chief Executive explained that the current cap was set at £60 per week (chargeable cost to the client) and would be increased to £70 per week from April 2017. He went on to explain that the difference if collected from all the current client bases on 1 April 2017 would result in £0.238m extra income. The cap would increase each

year by £10 per year until it reached £100 and would provide additional income for the Council each year.

In response to a question from Councillor Robin Guest on the proposed increase in Council Tax and the use of reserves to bridge the 'gap' the Corporate Finance Manager referred to the advice given at the meeting of the Corporate Resources Overview & Scrutiny meeting held on 20 January 2017. He confirmed that £0.699m had already been approved and had been met from Reserves and the additional £0.317m would need to be met from Reserves which would take it higher than the £2m he had quoted as a guideline figure for high risk. The Chief Executive commented further on the use of reserves and referred to the budget consequences of the Apprentice Tax Levy and the Fire Authority's significant uplift in year.

Councillor Gareth Roberts commented on the financial pressures to be addressed in the future. He referred to the Standard Spending Assessment and expressed the view that the Council Tax should be increased to 5% to raise the income needed to protect services, and said that the Council's reserves were currently as low as prudently possible.

Councillor David Healey supported the 3% increase in Council Tax. He congratulated the Chief Executive and Officers for their commendable achievements in protecting service areas in view of the severe austerity measures imposed. He welcomed the uplift of 1.34% in school budgets and the protection of social care budgets. He also took the opportunity to commend the Chief Executive and Officers on the foresight to consider the alternative delivery models and develop a strategy for community asset transfers to maintain services and avoid the closure of facilities. He also congratulated the Town and Community Councils and Community Groups which had "stepped up to the challenge" to maintain such services for local communities

Councillor Christine Jones expressed her thanks for the investment and protection of social care services which would enable the Council to negotiate fair increases in care fees with providers.

On being put to the vote the recommendations from Cabinet were carried.

RESOLVED:

That Council maintains the planned Council Tax rise at 3% as per the Medium Term Financial Strategy (MTFS) with the remaining gap at the figure as reported to be met wholly by reserves and balances to balance the budget.

80. COUNCIL FUND CAPITAL PROGRAMME 2017/18 – 2019/20

The Finance Manager – Technical Accounting, introduced a report to present the Council Fund Capital Programme for the period 2017/18 – 2019/20 for approval. She advised that Cabinet, at a meeting held prior to County Council today, had considered and recommended the proposals contained within the Cabinet report which was appended to the report and the proposals had also been considered by the Corporate Resources Overview and Scrutiny Committee on 20 January 2017.

The Finance Manager – Technical Accounting explained that Cabinet had adopted a Capital Strategy and Asset Management Plan in February 2016 and that the report built on that strategy and sets the Council Fund Capital Programme for 2017/18 and 2019/20. She advised that there were three parts to the strategy and gave a joint presentation with the Chief Officer (Organisational Change 2) which covered the following areas:

- 3 part Council Fund Capital Programme
 - statutory/regulatory
 - retained assets
 - investment
- estimated available funding
- proposed allocations
- proposed investment
- summary (generally funded) capital programme
- dealing with any shortfall in funding
- specifically funded schemes
- summary capital programme

Councillor Aaron Shotton thanked the Chief Officer (Organisational Change 2) and the Finance Manager – Technical Accounting for their presentation. He spoke of the need to remain optimistic about the future and to maintain ambitions so that Flintshire continued to be an area where people aspired to live and work. He commented on the ambitious capital programme for infrastructure and schools investment during the next four years and referred to the proposals within the Programme for improvements to leisure centres and libraries, the commitment to protect future learning disability day care schemes in the County and the replacement of the existing Glanrafon centre in Queensferry.

Councillor Shotton also commented on the capital investment proposed for schools which he said was a statement of intent to address some of the key issues affecting schools and was in addition to the 21st Century Schools Investment Programme. He also commented on the pressures and demand for social care and said the need for additional bed capacity within residential care homes was acknowledged. He added there was a commitment and ambition not only to protect the Council's existing care home provision but to potentially increase capacity through new build in the County.

Councillor Ron Hampson welcomed the investment in learning disability day services and the planned replacement of Glanrafon and extension and remodelling at Arosfa. Councillor Christine Jones also spoke in support of the investment scheme proposals concerning Glanrafon at Queensferry, and Arosfa in Mold, which provided valuable and much needed facilities for vulnerable adults and children with physical and learning disabilities.

Councillor Carolyn Thomas welcomed the investment in schools and the introduction of a programme of toilet upgrades in both primary and secondary schools. She also expressed appreciation for the investment to upgrade play areas and emphasised the importance, citing good health as an example, of providing the opportunity for children to have local access to amenities to enable them to play

outdoors. Councillor Thomas welcomed the investment in Castell Alun High School to bring the school building up to standard which would remove the need for mobile classrooms on site. She also commented on the issue of appeals at Castell Alun High School and referred to the concerns raised around capacity and asked if further clarification could be provided on the matter of capacity.

Councillor David Healey also welcomed the investment of £4.6m in Castell Alun High School including the removal of mobile classrooms and the refurbishment of school toilets.

Councillor Kevin Jones spoke in support of the proposed investments concerning Glan Aber Primary School. He also gave an update on investment and progress concerning the Household Recycling Centres (HRCs) and confirmed that both the Mold and Buckley sites were on track for completion and re-opening before Easter. He added that the proposed new site to replace the existing Flint and Connah's Quay sites was subject to finalising the details of ownership and planning processes. Confirmation had been received that further funding to support completion of the three sites to a high quality had been received which would enable Flintshire recycling figures to further improve in the future.

Councillor Chris Bithell also welcomed the proposed investment for school extension and remodelling which he said would address a number of long standing schemes and cited the refurbishment of school toilets, removal of mobile classrooms, and replacement of synthetic sports pitches, as examples. He also commented on the proposed modernisation of schools in the County which would take place under the 21st Century Schools Programme and cited proposed investment schemes at Connah's Quay High School and Ysgol Penyffordd, Abbots Lane.

Councillor Mike Peers expressed thanks on behalf of the residents of Buckley to Councillor Kevin Jones and the Chief Officer (Streetscene and Transportation) for their lobbying case and successful bid for funding for HRC sites from the WG. He also commented on the information contained in the appendix to the report that in the future the Council would need to use its own land assets to attract greater capital funds and sought clarification of the criteria, strategy, and scrutiny arrangements, around use of land assets. He also asked if information could be provided on the assets that the Council planned to dispose of between now and 2018/19 to generate the capital receipts which were referred to in the report.

The Chief Officer, Organisational Change, responded to the points raised around the Council owned assets and advised that there were various types of assets and there was not one fixed criteria for asset disposal. He explained that the Council's assets were being used on many levels and gave examples. Referring to the matter of capital receipts and the £2.2m projection referred to in the report the Chief Officer said that due to commercial sensitivity he would provide further clarification to Councillor Peers following the meeting.

In response to a query from Councillor Rosetta Dolphin concerning funding for school play areas Councillor Aaron Shotton provided clarification that the £0.887m capital allocation referred to in Table 2 of the report was new funding in addition to the existing revenue budget. In response to the further questions raised by Councillor

Dolphin the Chief Executive confirmed that the revenue match funding would remain in place.

Councillor Derek Butler referred to the Council's partnership in the North Wales Economic Growth Strategy and said this would have a significant impact on the ambition and vision for the whole of Flintshire for the future. He commented on the need to co-invest in the Strategy with the Welsh and United Kingdom governments and the need to identify opportunities to realise assets. The Chief Executive said there was significant United Kingdom and Welsh Government investment at stake and that there was an expectation that the six local authorities would co-invest and co-borrow. He said this would be a positive pressure for capital borrowing going forward.

Councillor Hilary Isherwood welcomed the investment in Castell Alun but expressed her disappointment concerning the lack of support for Ysgol Llanfynydd and Flint Mountain. She spoke of the Council's "lack of vision" and the importance and need to retain rural school provision.

Councillor Neville Phillips raised the issue of the lack of car parking facilities at schools and said this needed to be addressed in the 21st Century Schools Programme.

Councillors Veronica Gay and Richard Lloyd outlined the need for capital investment to be made at St. David's High School, Saltney.

Councillor Arnold Woolley sought an assurance that any land owned by the Council and disposed of was sold with a view to realising its full market potential.

The Chief Executive summarised and responded to the issues which had been raised by Members and referred to the need to address concerns around the reporting of asset sales, the local position around admission and appeals concerning Castell Alun High School, investment in St. David's High School, Saltney, funding for future school investment and area reviews, funding for HRC sites, and funding for leisure.

RESOLVED:

- (a) That the Council approves the allocation in Table 2 (paragraph 1.07) of the Cabinet report at its meeting held on 14 February 2017, for Statutory/Regulatory and Retained Assets sections of the Council Fund Capital Programme 2017/18 – 2019/20;
- (b) That the Council approves the schemes included in Table 3 (paragraph 1.20) of the Cabinet report at its meeting held on 14 February 2017, for the investment section of the Council Fund Capital Programme 2017/18 – 2019/20;
- (c) That the Council notes the shortfall in funding of schemes in financial years 2018/19 and 2019/20 as set out in the Cabinet report at its meeting held on 14 February 2017. That the options to address this including a combination of future capital receipts, alternative grants, prudential borrowing or the re-phasing of schemes will be considered during 2017/18, and updates provided to Members in future capital programme monitoring reports; and

- (d) That the development of a longer term Capital Strategy and Asset Management Plan be noted.

81. HOUSING REVENUE ACCOUNT (HRA) REVENUE BUDGET 2017/18 AND CAPITAL PROGRAMME 2017/18

The Chief Officer (Community and Enterprise) introduced the report on the final proposals for the HRA Revenue and Capital budget for the 2017/18 financial year, including proposed rent increases which were considered by the Cabinet at a meeting held prior to County Council today.

The Chief Officer and Acting Finance and Accountancy Manager gave a joint presentation which covered the following key areas:

- content
- self financing
- 30 year business plan
- Housing Revenue Account
- other income
- service charges 2017/18
- HRA efficiency proposals
- HRA investment decisions/cost pressures
- HRA capital Programme 2017/18
- funding for HRA capital programme 2017/18
- council house building programme

Councillor Helen Brown thanked Members for their work in scrutiny of the HRA Capital Programme and also expressed thanks to the Tenants and Residents Association for their work and input.

Councillor Paul Shotton, referred to the Welsh Quality Housing Standard (WQHS) 2012 and commented on the aspiration to build 200 new council homes in five years. He cited the building of new council homes in Connah's Quay, Flint, Mold and Leeswood, which he said set an example to Wales and the United Kingdom. Councillor Paul Cunningham also congratulated the Council on the work and foresight in building council homes in Flintshire. Councillor Andy Dunbobbins reiterated the views expressed by Councillors Shotton and Cunningham and expressed his thanks to the Cabinet Member for Housing and the Chief Officer (Community and Enterprise) for the excellent work carried out.

Councillor Aaron Shotton spoke of the Council's record investment in its council housing stock; both existing and rebuild. He also referred to the WQHS investment improvements and the environmental and exterior works and the impact that the improvements would have for the benefit of Flintshire residents and communities. He referred to the £7m investment in new council house build and the aspiration to build 200 new council homes in the next few years and the need to lobby the national government to lift the borrowing cap on the number of new homes which the Council could build. He spoke of the clear demand for council houses locally and at national level and the impact on people's lives and welfare.

Councillor Richard Lloyd thanked Councillor Helen Brown and Officers for the improvement works undertaken in his Ward. He raised the issue of garage plots which he said had been neglected and needed to be addressed.

In response to a concern raised by Councillor Clive Carver the Chief Officer provided clarification on the costs arising concerning water rates commission, and court costs.

Councillor Marion Bateman asked how many Flintshire owned properties for senior residents were sited on unadopted roads and commented on the Council's duty of care. The Chief Officer explained that there were a number of unadopted roads on Flintshire estates which were a challenge due to the cost of maintenance and adoption and said she would provide further information to Councillor Bateman on this matter following the meeting.

Councillor Neville Phillips raised a query around service charges and asked if the charge included the cleaning of windows. The Chief Officer explained that one of the reasons for not proposing any further service charges was because there was further consultation and work to be undertaken around service charges with tenants. She advised that there was a charge for new tenants for window cleaning but not for existing tenants.

RESOLVED:

That the Council approve the recommendations of Cabinet from its meeting held on 14 February 2017 as set out in the report attached to the Council report.

82. PRUDENTIAL INDICATORS 2017/18 to 2019/20

The Corporate Finance Manager introduced a report to present to Council the recommendation of the Cabinet in relation to the setting of Prudential Indicators for the period 2017/18 to 2019/20. He provided background information and advised that the Prudential Code sets out the indicators that must be used and the factors that must be taken into account in preparing such. Further details were contained in the appended report to Cabinet.

On being put to the vote, Members voted unanimously in favour of the recommendations.

RESOLVED

- (a) That the Council approve the Prudential Indicators for 2017/18 – 2019/20 as detailed in Section 1 of the report to Cabinet on 14 February 2017; and
- (b) That Delegated Authority be given to the Corporate Finance Manager to effect movements between the separately agreed limits within the authorised limit for external debt and the operational boundary for external debt (paragraphs 1.19 – 1.20 of the report to the 14 February 2017 meeting of Cabinet).

83. TREASURY MANAGEMENT STRATEGY 2017/18 AND MID-YEAR REPORT 2016/17

The Corporate Finance Manager introduced a report to present the Treasury Management Strategy 2017/18 for approval and also the Treasury Management Mid-year review 2016/17 for approval.

The Corporate Finance Manager provided background information and advised that at a meeting of the Audit Committee on 25 January 2017, Members reviewed the Strategy and the Mid ear review and recommended to Cabinet that the Council approved both. Cabinet received and approved the recommendation of the Audit Committee. The Cabinet report which includes both appendixes was appended to the report.

Councillor Bernie Attridge proposed the acceptance of the recommendations as outlined within the report. This was duly seconded by Councillor Chris Bithell.

On being put to the vote, Members voted unanimously in favour of the recommendations.

RESOLVED:

That the following documents be approved:

- Treasury Management Strategy 2017/18
- Treasury Management Mid-Year Report 2016/17

84. MINIMUM REVENUE PROVISION -2017/18 POLICY

The Corporate Finance Manager introduced a report to seek Council approval in setting the annual policy for prudent Minimum Revenue Provision for the repayment of debt, which local authorities were required to do each year. He advised that Cabinet had considered and approved a detailed report in respect of the setting of a prudent Minimum Revenue Provision for the repayment of debt which was appended to the report.

Councillor Bernie Attridge proposed the acceptance of the recommendations as outlined within the report. This was duly seconded by Councillor Chris Bithell

On being put to the vote, Members voted unanimously in favour of the recommendations.

RESOLVED:

(a) That Members approve for the Council Fund:

- Option 3 (Asset Life Method) be used for the calculation of the MRP in financial year 2017/18 for the balance of outstanding capital expenditure funded from supported borrowing fixed as at 31 March 2016. The calculation will be the 'straight line' method over 50 years.

- Option 3 (Asset Life Method) be used for the calculation of the MRP in 2017/18 for all capital expenditure funded from supported borrowing from 1st April 2016 onwards. The calculation will be the 'straight line' or 'annuity' (where appropriate) method over an appropriate number of years, dependent on the period of time that the capital expenditure is likely to generate benefits.
 - Option 3 (Asset Life Method) be used for the calculation of the MRP in 2017/18 for all capital expenditure funded from unsupported (prudential) borrowing or credit arrangements.
- (b) That Members approve for the Housing Revenue Account (HRA):-
- Option 2 (Capital Financing Requirement Method) be used for the calculation of the HRA's MRP in 2017/18 for all capital expenditure funded by debt.
- (c) That Members approve that MRP on loans from the Council to NEW Homes to build affordable homes through the Strategic Housing and Regeneration Programme (SHARP) (which qualify as capital expenditure in accounting terms) be as follows:-
- No MRP is made during the construction period (of short duration) as the asset has not been brought into use and no benefit is being derived from its use.
 - Once the assets are brought into use, capital repayments will be made by NEW Homes. The Council's MRP will be equal to the repayments made by NEW Homes. The repayments made by NEW Homes will be classed, in accounting terms, as capital receipts, which can only be used to fund capital expenditure or repay debt which is a form of MRP. The capital repayment/capital receipt will be set aside to repay debt, and is the Council's MRP policy for repaying the loan.

85. CO-OPTED MEMBERS

The Chief Officer (Governance) introduced a report to agree the appointment of co-optees to the Standards and Audit Committees.

The Chief Officer provided background information and advised that the term of office for two co-opted members ends in May 2017. He explained that both members were eligible to be reappointed for a further term and thereafter they must stand down. Both members had worked diligently in their roles and had made a beneficial contribution to the governance of the Council, however, only the member on the Standards Committee was willing to be reappointed. The Chief Officer said there was a need therefore for a recruitment process for a replacement co-opted member on the Audit Committee.

Councillor Aaron Shotton asked that a letter of thanks be sent from the Chairman, on behalf of the Council, to Paul Williams for his hard work and efforts on the Audit Committee.

Councillor Mike Peers commented on the cost of advertising vacancies in the local press, as outlined in the report, and asked if a more efficient and cost effective option was available, citing advertisement on the Council's own website as an example. The Chief Officer clarified the position on how the lower and higher costs may be incurred and explained that the legislation was specific in that it required the Council to advertise the vacancies through the press in a local newspaper and not only through the internet. He explained that the vacancies would be included on the Council's website to maximise the opportunities for suitable candidates to consider and apply.

Councillor Ian Dunbar paid tribute to Paul Williams and expressed thanks for his valuable contribution to the work of the Audit Committee.

RESOLVED:

- (a) That Council reappoints Rob Dewey to the Standards Committee for 4 years:
- (b) That the Chairman sends a letter of thanks on behalf of the Council to Paul Williams for his work and efforts on the Audit Committee; and
- (c) That Council advertises for a new co-optee on the Audit Committee and that applications be interviewed by a panel consisting of the Leader of the Council, the Chair of Audit, the section 151 Officer, and the Monitoring Officer.

86. THE SIX MONTH RULE

The Chief Officer (Governance) introduced a report to seek the Council's approval for the continued absence of two Members. He explained that where a Member had been, or it is likely that they will be absent from a meeting for a period of six months, the Council is able to approve the absence. He advised that two Members were currently in a position where they had not been able to attend a meeting for several months and it was therefore recommended that the Council approve their absences until the end of the life of this Council.

On being put to the vote, Members voted unanimously in favour of the recommendations.

RESOLVED:

That the absence of Councillors Alex Aldridge and Alison Halford be approved until the end of the life of this Council.

87. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There was one member of the press and two members of the public present.
(The meeting started at 2.00pm and ended at 4.44pm)

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Chairman

FLINTSHIRE COUNTY COUNCIL
1 MARCH 2017

Minutes of the meeting of Flintshire County Council held in the Council Chamber, County Hall, Mold on Wednesday, 1 March 2017

PRESENT: Councillor Peter Curtis (Chairman)

Councillors: Bernie Attridge, Glyn Banks, Haydn Bateman, Marion Bateman, Chris Bithell, Helen Brown, Derek Butler, David Cox, Paul Cunningham, Ron Davies, Adele Davies-Cooke, Alan Diskin, Glenys Diskin, Rosetta Dolphin, Ian Dunbar, Andy Dunbobbin, Brian Dunn, Carol Ellis, David Evans, Veronica Gay, Ron Hampson, George Hardcastle, Cindy Hinds, Ray Hughes, Dennis Hutchinson, Joe Johnson, Christine Jones, Richard Jones, Colin Legg, Brian Lloyd, Richard Lloyd, Mike Lowe, Dave Mackie, Nancy Matthews, Hilary McGuill, Sara Parker, Mike Peers, Vicky Perfect, Neville Phillips, Mike Reece, Gareth Roberts, Ian Roberts, David Roney, Tony Sharps, Aaron Shotton, Paul Shotton, Ian Smith, Nigel Steele-Mortimer, Owen Thomas, David Wisinger and Arnold Woolley

APOLOGIES:

Councillors: Alex Aldridge, Clive Carver, Chris Dolphin, Robin Guest, Alison Halford, David Healey, Hilary Isherwood, Rita Johnson, Phil Lightfoot, Ann Minshull, Billy Mullin, Carolyn Thomas, David Williams, Sharon Williams and Matt Wright

IN ATTENDANCE:

Chief Executive; Chief Officer (Governance); Chief Officer (Community & Enterprise); Chief Officer (Planning & Environment); Chief Officer (Organisational Change); Corporate Finance Manager; Senior Manager, Human Resources & Organisational Development; Revenues Manager; Clwyd Pension Fund Manager; Democratic Services Manager; Team Manager - Committee Services and Committee Officer

88. PRESENTATION

The Chairman welcomed Melville Evans, Denise Naylor, Darren Brimble and Ian Edwards (Council employees), together with Michael Cunningham (Wates Residential) and congratulated them on the recognition of Custom House Court in the 'New Development' category of the Chartered Institute of Housing Welsh Housing Awards. This was the first development from the Council's ambitious Strategic Housing and Regeneration Partnership (SHARP) programme to build 500 council and affordable homes in five years across the county, using the Council-approved Flintshire Housing Standard comprising a high quality design and layout specification.

Councillor Aaron Shotton thanked all those involved from teams across the Council and the appointed partner, Wates Residential, with whom there was an excellent relationship. He had been proud to attend the Housing Awards ceremony where Flintshire was the only local authority new build to be recognised in the awards and said that this project was the start of the significant SHARP programme to regenerate communities across Flintshire.

Councillor Helen Brown extended her thanks to the team of officers and Tenant Federation representatives for their work on the Flintshire Housing Standard, and Councillor Paul Shotton welcomed the new use of the site from that of the former school.

As local Member, Councillor Brian Dunn said that positive feedback had been given by new tenants living in the new scheme and he praised the level of consultation throughout the process.

89. DECLARATIONS OF INTEREST

Following advice given by the Chief Officer (Governance), the following declarations were made:

Agenda item 11 'Trade Union (Wales) Bill' - a personal interest was declared by Councillors Bernie Attridge, Peter Curtis, Derek Butler, Mike Lowe, Mike Reece, Ian Roberts, Aaron Shotton and Ian Smith as members of various Trade Unions. The Chief Executive and Chief Officer (Governance) also declared a personal interest.

Agenda item 15 'Pooling of Pensions Investments in Wales' - a personal interest was recorded for Councillors Chris Bithell, Paul Cunningham, Peter Curtis, Cindy Hinds, Nancy Matthews, Ian Roberts and Ian Smith.

On agenda item 8 (iii) 'Notice of Motion' submitted by Councillor Helen Brown, Councillor Dennis Hutchinson declared a personal and prejudicial interest as the owner of a mini-coach operation providing school transport in the county.

90. PETITIONS

None were received.

91. PUBLIC QUESTION TIME

None were received.

92. QUESTIONS

None were received.

93. QUESTIONS ON COMMITTEE MINUTES

None were received.

94. NOTICE OF MOTION

(1) Notice of Motion received from Councillor Andy Dunbobbin

'Making the next Census count for our Armed Forces community. Draft Motion in support of '*Count Them In*'. This council notes:

- (i) The obligations it owes to the Armed Forces community within Flintshire County Council as enshrined in the Armed Forces Covenant; that the Armed Forces community should not face disadvantage in the provision of services and that special consideration is appropriate in some cases, especially for those who have given the most.
- (ii) The absence of definitive and comprehensive statistics on the size or demographics of the Armed Forces community within Flintshire County Council. This includes serving Regular and Reserve personnel, veterans, and their families.
- (iii) That the availability of such data would greatly assist the Council, local partner agencies, the voluntary sector, and national Government in the planning and provision of services to address the unique needs of the Armed Forces community within Flintshire County Council.

In light of the above, this Council moves to support and promote The Royal British Legion's call to include a new topic in the 2021 Census that concerns military service and membership of the Armed Forces community. We further call upon the UK Parliament, which will approve the final Census questionnaire through legislation in 2019, to ensure that the 2021 Census includes questions concerning our Armed Forces community.'

This was seconded by Councillor Bernie Attridge.

The importance of the Motion was acknowledged by Councillor Aaron Shotton who spoke about the Council's established support for the Armed Forces community through the Covenant and the annual Armed Forces Day event. The highest proportion of Armed Forces veterans in North Wales resided in Flintshire and the approach set out in the 'Count Me In' national campaign would help to provide accurate data on other members of the Armed Forces communities who could benefit from the work of the Covenant. Councillor Shotton acknowledged that the sharing of information in the Census was subject to personal choice and went on to refer to national discussions on the need to identify Armed Forces communities to enable targeted support.

Councillor Hilary McGuill agreed with the need for accurate data recording to target support for those in the military and for those leaving service. However, she currently had reservations if the identification and locations of such individuals on the Census were mandatory due to concerns about the security of this information. She stated her intention to abstain from the vote unless it was clarified that responses to the Census were optional.

Speaking in support of the Motion, Councillor Nigel Steele-Mortimer paid tribute to the work of the Royal British Legion. Councillor David Evans spoke about the range support available to individuals leaving the Armed Forces, suggesting that a future item on this could be useful.

The Chairman felt that culture change was the most significant challenge in leaving the Armed Forces, particularly for those leaving long-term service. He

indicated his support for the Motion and the Council's initiatives in supporting Armed Forces personnel and their families.

On being put to the vote, the Notice of Motion was carried.

(2) Notice of Motion received from Councillor David Roney

'In recognising the fantastic Council house building programme where Flintshire County Council will be building 200 homes over 5 years, I ask that this Council installs solar panels to all of the houses currently being constructed and all future constructions to make these homes even better, and set an example to the building trade. I also ask that this Council request the present and future Westminster Governments to increase the feed-in tariff to encourage more use of this clean and renewable source of energy.'

In support of this, Councillor Roney referred to a lack of progress on renewable energy highlighted at ministerial level. He said that the initial costs in installing solar panels to new homes would provide clean energy and would pay for themselves over time.

As Cabinet Member for Housing, Councillor Helen Brown said that the benefits of renewable energy had long been recognised by the Council, as demonstrated by significant investment in a range of initiatives. The approach adopted by the Council in prioritising solar panel installation in rural areas and bungalows was to achieve optimum benefits and had generated significant revenue to invest in additional schemes as well as providing savings to tenants. Future domestic energy programmes would be dependent on Welsh Government funding. The Flintshire Housing Standard for new build homes had been developed with key partners with a specific focus on quality of design, whole lifetime use and minimising energy usage and CO2 emissions. The cost of installing solar panels at each of the 200 new Council homes within the programme would create an additional cost pressure of £0.5m.

Councillor Aaron Shotton supported the Motion and proposed a minor amendment to the second sentence to read 'I ask that this Council calls upon Cabinet to install solar panels...' to reflect that this was a Cabinet decision. A commitment had been made to review the Flintshire Housing Standard to identify further improvements as the programme proceeded, and it was therefore timely for Cabinet to receive a report to evaluate progress to date and consider the potential for solar panels on future new build developments. This was seconded by Councillor Attridge.

Councillor Roney indicated his agreement with this amendment.

Councillor Owen Thomas said that not all tenants were receiving the benefits from their solar panels. The Chief Officer (Community & Enterprise) offered to share information and explained that solar panels offered environmental benefits as well as fuel cost savings to tenants, particularly those who were at home for longer periods during the day. On the latter, evidence across Wales indicated that many residents with solar panels were opting to keep their heating on for longer periods which meant that they did not achieve the full cost saving. However, it was difficult to compare cost benefits due to fluctuating fuel prices and the Council may need to do more work with tenants on understanding this.

Councillor Mike Peers sought clarification on whether the full Motion was subject to Cabinet decisions. He had concerns that the suggested revised wording could be viewed as an obligation set by the Council and proposed a different amendment for the second sentence to read 'I ask that this Cabinet considers installing solar panels...' to take into consideration all elements including the Flintshire Housing Standard, installation costs, payback period and feed-in tariff.

When asked, Councillor Aaron Shotton repeated his amendment which would enable Cabinet to receive and consider a report on changes to the Flintshire Housing Standard. Councillor Peers suggested that this would be more clearly reflected with the inclusion of the wording 'Cabinet considers'.

In response, the Chief Officer (Governance) suggested as appropriate wording 'I ask that this Council calls upon Cabinet to consider installing solar panels...' to incorporate the points raised and the intent of the Motion.

Councillor Roney did not accept this revised wording as he felt it detracted from his Motion. He indicated his agreement with the amendment put forward by Councillor Aaron Shotton.

Councillor Peers moved the Chief Officer's suggested wording as an amendment and this was seconded by Councillor Gareth Roberts.

In support of the amendment moved by Councillor Peers, Councillor Richard Jones stressed the importance of considering all the issues involved to ensure the right outcomes from solar panels. For similar reasons, Councillor Glyn Banks also supported the amendment citing the positioning of properties as a key factor.

In speaking to the same amendment, Councillor Aaron Shotton agreed with the principles of the Motion which added to the Council's extensive record on energy projects. He explained the intention of his own amendment to enable a Cabinet full review of the matter and advised that the second part of the Motion was a decision of the Council.

It was confirmed by the Chief Officer (Governance) that the installation of solar panels on new homes was a Cabinet decision and that a balanced report would be considered taking into account all factors.

Councillor Derek Butler supported the principle of the Motion which would be given full consideration by Cabinet. Councillor Nancy Matthews said that Councillor Banks' comment on the aspect of new housing should form part of the Motion.

On being put to the vote, the amendment put forward by Councillor Peers was carried and became the substantive Motion.

Prior to the start of the next item, Councillor Dennis Hutchinson left the room and returned following the debate.

(3) Notice of Motion received from Councillor Helen Brown

'We Flintshire County Council call upon the National Assembly for Wales and Parliament to ensure legislation is put in place to ensure every child's safety is put first when travelling to and from school.

We want peace of mind that our children are safe when travelling to and from school. We want designated school buses with appropriate funding so that entitled children can travel safely to and from school, each with a seat belt, with no child forced to travel on overcrowded public buses. Children's safety must come first.

Our children have the right to feel safe. Public buses can become overcrowded and children do not always feel safe. Public buses are for public use not for dedicated school use. Local Councils cannot currently run appropriate safe dedicated services for children along commercially operated public bus routes.

We ask for this Council to work with both Governments to bring about the necessary changes to the current legislation and provision.'

In providing background information, Councillor Brown paid tribute to the bravery of Lynne Chick for her safety campaign in memory of her daughter Louise Oldfield who had died in a bus accident. She urged Members' support in seeking a change in legislation and provision of funding for designated school buses, commenting that discussions were being held on commercial bus drivers being subject to the same checks as operators contracted by local authorities. The Motion was duly seconded.

As Cabinet Member for Environment, Councillor Bernie Attridge welcomed the opportunity to address anomalies in the current statutory position on school transport and to seek consistency on checks, training and expectations on safeguarding issues which already applied to registered taxi drivers. In supporting the Motion, he acknowledged the objectives of the campaign led by Lynne Chick in prioritising the safety and wellbeing of children and young people.

Councillor Owen Thomas supported the Motion which he felt should also incorporate safe routes to school and the safety of bus drivers. Councillor Attridge said that these were separate issues and should not form part of the Motion.

In response to a query by Councillor Richard Jones, the Chief Officer (Governance) clarified that the wording in the Motion, particularly in the final sentence, implied that the aim to work with both Governments would include pursuing the necessary funding to support any changes.

On being put to the vote, the Motion was unanimously supported.

RESOLVED:

- (a) That the Notice of Motion on supporting the national 'Count Them In' campaign be supported;

- (b) That the amended Notice of Motion to call upon Cabinet to consider installing solar panels be supported; and
- (c) That the Notice of Motion on funding for designated school transport be supported.

95. COUNCIL TAX SETTING FOR 2017-18

The Revenues Manager presented the report to formally set the Council Tax for 2017-18 within the required timescale. The Council Tax resolution included the County Council's precept of £70,122,877 in addition to precepts collected on behalf of the Police & Crime Commissioner (P&CC) for North Wales and Town/Community Councils. The Council Tax charges/levels detailed in the report had been approved as part of the final budget proposals on 14 February 2017, with the proposed 3% increase in the County Council precept equating to £1,103.55 per year on Band 'D' properties. As agreed in March 2016, the Council Tax premium scheme would also apply, where applicable, to help bring empty homes back into use.

Councillor Mike Peers felt that the Council should be recompensed by the P&CC for resources used in collecting that annual precept amount. The Revenues Manager advised that the Council had a statutory duty to collect the three elements of Council Tax and that legislation did not permit a charge to be levied to do so. He noted the typographical error in the breakdown of resolutions/decisions appended to the report which should have referred to 2017-18.

The recommendations in the report were formally moved by Councillor Aaron Shotton and duly seconded.

On the P&CC precept, Councillor Carol Ellis said there was disappointment amongst some residents at the level of service received from the Police and the lack of Police presence; an issue which had been raised by Buckley Town Council. The Chief Executive suggested that Members may wish to invite the P&CC and the Chief Constable of North Wales Police to a meeting of the Council early in the new term to discuss any concerns.

This suggestion was welcomed by Councillor Tony Sharps who spoke in support of the comments by Councillors Peers and Ellis. In response to a query, the Revenues Manager advised that the new framework policy approved by Council introduced from 2017/18 included a requirement for all charitable, voluntary and not-for-profit organisations to make a 20% contribution towards their business rate liability. Councillor Sharps felt that this was unfair to those small organisations, particularly in rural areas, and should be reviewed. The Revenues Manager clarified that the adopted framework allowed for the application of discretionary rate relief by small businesses, however this was only partly funded by the Welsh Government. The Council's website also provided details of the hardship rate relief scheme.

RESOLVED:

- (a) That the 2017-18 Council Tax be set as detailed in Appendix 1 to the report;

- (b) That the continuation of the policy of not providing a discount in the level of Council Tax charges for second homes and long-term empty homes be endorsed. Also where exceptions do not apply, to also charge from 2017-18 the Council Tax Premium rate of 50% above the standard rate of Council Tax for second homes and long-term empty dwellings; and
- (c) That approval be given for designated officers to issue legal proceedings and appear on behalf of the Council in the Magistrates' Court for unpaid taxes.

96. REGIONAL WORKING AND THE WHITE PAPER 'REFORMING LOCAL GOVERNMENT: RESILIENT AND RENEWED'

The Chief Executive introduced a report on the White Paper published by Welsh Government (WG) which was a statement of intent for the future of local government in Wales to replace the earlier Local Government (Wales) Bill of the previous WG. He gave a presentation covering the following areas:

- background
- over-riding points
- White Paper contents
- critique of the White Paper
- reminder of what we said in response to the last Bill
- Part 2: Regional Working
- Part 3: Voluntary Mergers
- Part 4: Local Leadership
- Part 5: Leading Localities
- Part 6: Community Councils
- Part 7: Elections and Voting
- other proposals

The Chief Executive commended the positive working relationship with the current Cabinet Secretary for Finance & Local Government. On the White Paper, he shared concerns on the questionable mix of issues, the lack of detail and absence of funding necessary to support resilience and sustainability in local government. Members' views would be collated within the draft response and shared prior to submission by the deadline of 11 April 2017.

Councillor Aaron Shotton described the provisions within the White Paper as far-reaching. In acknowledging the need for different ways of working and appropriate regional collaboration, he gave a reminder of the Council's significant progress and stated the importance of achieving the right balance between regional working and localism. Whilst he supported a uniform approach to election voting systems, he spoke against the idea of future regionalisation of housing. To enable an informed debate including newly elected Members, he felt that the Council should seek an extension to the consultation deadline.

Councillor Owen Thomas commented on the importance of progress on the Northern Powerhouse and BT broadband programme to strengthen the local economy. The Chief Executive gave a brief update on the positive development of the regional growth strategy for North Wales and the proposed North East Wales metro system.

Councillor Mike Peers supported the suggested extension to the consultation deadline. On the provisions of the White Paper, he called for more details behind the Joint Planning Boards and referred to the environmental impact from the movement of vehicles between counties to deliver joint working on waste. He pointed out that additional resources were necessary to address Consultation Question 6 and sought rationale behind the aim to seek 'a more diverse range' of councillors, also commenting that surgeries should be replaced by more modern means of communication. He added that more funding from WG would help to reduce 'unnecessary burdens' and that the lack of focus on cross-border collaborative working did not recognise Flintshire's position. In response to comments, the Chief Executive gave clarification on the four terms used for the current economic partnerships shown on the map which showed areas under WG control. He also pointed out that funding for the North Wales growth strategy was reliant on cross-border working.

Councillor Arnold Woolley spoke in support of the critique of the White Paper and the proposed deadline extension. He felt that WG had not given any indication of the best method of governance locally, regionally and nationally and that more clarity was needed on the delivery of cost savings. He expressed concerns about the negative effect of continued collaboration on localism and on the role of elected Members in representing constituents, adding that any limitations on Scrutiny would undermine that process.

Councillor Chris Bithell also shared the concerns about the impact of further collaboration in specific areas and the role of Scrutiny if this was to be done on a regional basis. He supported a uniform approach to election voting but felt strongly that the proposals should be reconsidered and funding provided to achieve the right outcomes.

Councillor Richard Jones said that whilst the transfer of local decisions to a regional level could produce savings, this would not improve or strengthen services. He spoke about the challenges in comprehending financial aspects of pooled collaborative projects and the ineffectiveness of a single regional Scrutiny committee.

Councillor Nancy Matthews supported the proposed extended deadline and a uniform election voting system whilst Councillor Gareth Roberts raised concerns about the implications of any imposed collaboration.

Councillor Derek Butler referred to significant progress made in establishing Flintshire's position in the cross-border region. He commended the critique of the White Paper given by the Chief Executive and supported the deferral of the consultation deadline until after the Election.

Councillor Tony Sharps gave examples of the effectiveness of previous partnerships involving the Council and urged WG to reconsider its proposals in order to protect localism.

The Chief Executive thanked Members for their support and agreed to share the draft response with Group Leaders for comment.

RESOLVED:

- (a) That the Council shares a draft response to the White Paper with Group Leaders before making a formal response; and
- (b) That the Council notes the current arrangements for regional working in North Wales.

97. TRADE UNION (WALES) BILL

The Chief Executive introduced a report on the Trade Union (Wales) Bill which sought to dis-apply certain provisions of the Trade Union Act 2016 in Wales. An initial response by Cabinet in support of the Bill had been provided to the Equalities, Local Government & Communities Committee of the National Assembly for Wales. A response by full Council was now invited in view of the Notice of Motion considered in March 2016.

In summarising the reasons for maintaining current arrangements, the Chief Executive spoke about the effective working relationship between the Council and recognised Trade Unions, with the Facilities Agreement providing clarification on roles.

Councillor Aaron Shotton urged Members to endorse the Cabinet response which followed up on the Notice of Motion and showed support for the Bill. This was duly seconded.

In supporting the recommendations, Councillor Paul Shotton paid tribute to the positive joint working between officers and Trade Union officials.

RESOLVED:

That the Council supports the Trade Union (Wales) Bill, on the recommendation of Cabinet and recognising established Council policy as set out in the Notice of Motion.

98. PAY POLICY STATEMENT

The Senior Manager, Human Resources & Organisational Development presented the annual report which sought approval of the Council's Pay Policy Statement to enable its publication by 1 April 2017. Whilst the contents met legal requirements, additional information had also been included as good practice and to make the document more meaningful; these related to bonus payments and performance related pay, salary sacrifice schemes and the approach to talent management.

The Chief Executive said that the Statement summarised the organisation's approach to current pay and remuneration arrangements and he reported on legislative changes which now required more public bodies to publish their arrangements.

Councillor Richard Jones referred to the criteria for awarding annual increments in the case of Chief Officers, and felt this should only apply where all appraisals had been completed within their respective teams. As a further incentive, he said that a

partial increment could be given until such time when a Chief Officer had completed a satisfactory appraisal. The Chief Executive spoke about a clear expectation for Chief Officers to oversee the completion of appraisals in their teams as a key part of their own appraisals. He said that the suggestions could be given consideration at a later stage and spoke about the work undertaken on appraisals to improve both quality and completion rates.

In response to a query by Councillor Gareth Roberts on the 'IR35' rule, it was explained that this only applied to a minority of individuals currently engaged with the Council and that work was underway to deal with this.

Councillor Mike Peers stated the importance of appraisals in helping to drive performance. On the performance related pay section of the Statement, he said it should be clarified that the appraisal system linking to pay only applied to Chief Officers.

RESOLVED:

That the annual Pay Policy Statement for 2017/18 be approved and adopted.

99. ANNUAL REVIEW OF CODE OF CORPORATE GOVERNANCE

The Chief Officer (Governance) presented the updated Code of Corporate Governance which formed part of the Council's Constitution. Following a review by the Corporate Governance Working Group, the document had been endorsed by the Audit Committee and Constitution Committee.

RESOLVED:

That the updated Code of Corporate Governance be endorsed for adoption as part of the Council's Constitution.

100. AMENDMENTS TO THE CONSTITUTION

The Chief Officer (Governance) presented a report which sought approval for himself and the Democratic Services Manager to make administrative changes to the Constitution, such as updating job titles following structural changes. No changes would be made to the scope of delegations and all structural changes would continue to be subject to Cabinet approval.

RESOLVED:

- (a) That, where any future changes are solely to officer designations arising out of restructuring, the Chief Officer (Governance) and the Democratic Services Manager be authorised to have those changes made to the Constitution; and
- (b) That Members be kept informed and updated about any future changes to officer designations arising out of restructuring.

101. POOLING OF PENSIONS INVESTMENTS IN WALES

The Chief Executive presented the report on the Inter Authority Agreement setting out appropriate governance arrangements for the pooling of pensions investments with the other seven Wales Local Government Pension Schemes (LGPS), with responsibilities to be delegated to a Joint Governance Committee.

Due to the pace of the issue, the recommendations of a verbal report had been supported by the Constitution Committee to seek endorsement at Council. The Chief Executive expressed appreciation for the work of the Clwyd Pension Fund Manager and Pensions Finance Manager, along with the decision by Carmarthenshire Council to take on the role as host authority for the Wales Investment Pool.

As Chair of the Clwyd Pension Fund Committee, Councillor Alan Diskin confirmed that the recommendations had been supported.

RESOLVED:

- (a) That the content of the draft Inter Authority Agreement attached at Appendix B to the report be noted and authority delegated to the Chief Executive in consultation with the Chair of the Clwyd Pensions Committee and the Monitoring Officer to:
 - agree any further minor amendments to the IAA; and
 - approve and sign the final version of the IAA.
- (b) To establish a joint committee (hereinafter referred to as the Joint Governance Committee) on the basis of the terms of reference attached to the report within the proposed Constitution amendments;
- (c) That the exercise of certain functions be delegated to the Joint Governance Committee as detailed within the proposed Constitution amendments;
- (d) That the functions reserved to Council be noted, and all matters delegated to the Clwyd Pension Fund Committee apart from the termination or significant amendment of the Inter Authority Agreement;
- (e) That the appointment of the Chair of the Clwyd Pension Fund Committee to the Joint Governance Committee as the Flintshire County Council representative and the Vice-Chair of the Clwyd Pension Fund Committee as his/her nominated Deputy, be approved;
- (f) That delegation be provided to the nominated representative and his/her Deputy to act within the terms of reference of the Joint Governance Committee to enable the exercise of any delegated function;
- (g) That Carmarthenshire County Council (Dyfed Pension Fund) acts as the host authority with the responsibilities set out in the Inter Authority Agreement; and

- (h) That the amendments to the Constitution as set out in Appendix A to the report, be approved.

102. COMMENTS FROM THE CHAIRMAN

As this was the final meeting of County Council before the Elections, the Chairman took the opportunity to extend his good wishes to all Members.

103. MEMBERS OF THE PRESS AND PUBLIC IN ATTENDANCE

There was one member of the press and two members of the public present.

(The meeting started at 2.00pm and ended at 4.45pm)

.....
Chairman

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FLINTSHIRE COUNTY COUNCIL
THURSDAY 18th MAY, 2017

Minutes of the Annual Meeting of Flintshire County Council held in the Council Chamber, County Hall, Mold on Thursday 18th May, 2017.

PRESENT: Mr Peter Curtis (Outgoing Chairman)

Councillors: Bernie Attridge, Janet Axworthy, Glyn Banks, Haydn Bateman, Marion Bateman, Sean Bibby, Chris Bithell, Sian Braun, Helen Brown, Derek Butler, Clive Carver, Geoff Collett, Bob Connah, David Cox, Paul Cunningham, Jean Davies, Rob Davies, Ron Davies, Adele Davies-Cooke, Chris Dolphin, Rosetta Dolphin, Ian Dunbar, Andy Dunbobbin, Mared Eastwood, Carol Ellis, David Evans, Veronica Gay, Ron Hampson, David Healey, Gladys Healey, Patrick Heesom, Cindy Hinds, Andrew Holgate, Dave Hughes, Kevin Hughes, Ray Hughes, Dennis Hutchinson, Joe Johnson, Paul Johnson, Rita Johnson, Christine Jones, Richard Jones, Tudor Jones, Colin Legg, Brian Lloyd, Richard Lloyd, Mike Lowe, Dave Mackie, Hilary McGill, Billy Mullin, Ted Palmer, Mike Peers, Michelle Perfect, Vicky Perfect, Neville Phillips, Mike Reece, Ian Roberts, Tony Sharps, Aaron Shotton, Paul Shotton, Ralph Small, Ian Smith, Carolyn Thomas, Owen Thomas, Martin White, David Williams, David Wisinger and Arnold Woolley.

APOLOGIES:

Councillors: Mike Allport, George Hardcastle and David Williams.

IN ATTENDANCE:

Chief Executive, Chief Officer (Governance), Chief Officers (Organisational Change), Chief Officer (Planning and Environment), Chief Officer (Community and Enterprise), Chief Officer (Social Services), Democratic Services Manager, Corporate Finance Manager, Team Leader – Committee Services and Father Roberto Ciardo for prayers.

Prior to the commencement of the meeting Councillor Aaron Shotton paid tribute to Rt Hon Rhodri Morgan, former First Minister of Wales, who had sadly passed away the previous day. He commented on his political success, particularly in the devolution of politics in Wales. He had fond memories of him on a personal level but also of the work he was involved in within the County such as at investments at Airbus. The Chair also paid tribute to Mr Morgan.

1. DECLARATIONS OF INTEREST

The Chief Officer (Governance) advised that all Members had a personal interest in agenda item number 11 – Schedule of Remuneration 2017-18.

2. CHAIR'S REVIEW OF THE YEAR

Mr Curtis, as outgoing Chair, welcomed all new and returning Members to the meeting. He presented his review of the year and highlighted the

achievements of the Council, in particular the opening of Holywell High School and the number of new Council houses that had been built. He thanked his consort for her support and the Vice-Chair, Councillor Brian Lloyd, for his support. He also thanked Reverend Roberto Ciardo who had been his chaplain.

He and his consort had met wonderful people from within the County and also from attending Chair's charity functions at neighbouring authorities.

In closing, he thanked the Chief Officer team and all of the Council's employees who delivered the Council services and also for supporting him in raising £8,000 for his chosen charities.

Councillor Aaron Shotton thanked Mr Curtis for the work undertaken in his role as Chair of the Council which had seen him as a good ambassador for the County. His work had been carried out with good grace and humour and he would be missed by colleagues. He wished Mr Curtis and his wife Jenny the best of luck for the future.

Councillor Palmer, on behalf of Holywell Town Council, wished Mr and Mrs Curtis a wonderful retirement.

Councillor Peers congratulated Mr Curtis in what was his second term of office as Chair of the Council. He commended him on his fairness during meetings and the equality of treatment at all times and wished him well in his retirement.

3. **APPOINTMENT OF CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2017/18, INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE**

It was proposed by Councillor Ray Hughes and seconded by Councillor Aaron Shotton that Councillor Brian Lloyd be elected Chairman of the Council for the municipal year 2017/18.

RESOLVED:

That Councillor Brian Lloyd be elected Chairman of the Council for the municipal year 2017/18.

Councillor Lloyd was invested with the Chain of Office by the retiring Chairman and signed his Declaration of Acceptance of Office in the presence of the Chief Executive.

(At this point Councillor Lloyd chaired the remainder of the meeting.)

The Chairman then presented Mr Peter Curtis with his retiring Chairman's Badge of Office and his Consort Mrs Jenny Curtis with her retiring Badge of Office.

The Chairman responded and thanked Members for their support in electing him as Chairman for the year ahead.

4. APPOINTMENT OF VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2017/18 – INVESTITURE OF CHAIN OF OFFICE AND SIGNING OF THE DECLARATION OF ACCEPTANCE OF OFFICE

It was proposed by Councillor Ian Roberts and seconded by Councillor Aaron Shotton that Councillor Paul Cunningham be appointed Vice-Chairman for the municipal year 2017/18.

RESOLVED:

That Councillor Paul Cunningham be appointed as Vice-Chairman of the Council for the municipal year 2017/18.

Councillor Cunningham was invested with the Chain of Office by the Chairman and signed the Declaration of Acceptance of Office in the presence of the Chief Executive.

5. APPOINTMENT OF LEADER OF THE COUNTY COUNCIL

It was proposed by Councillor Tony Sharps and seconded by Councillor Ray Hughes that Councillor Aaron Shotton be appointed Leader of the Council for the municipal year 2017/18.

Councillor Sharps spoke in support of his proposal and said that he was confident that Councillor Shotton would provide the leadership needed for a stable Council in the best interests of the residents of Flintshire. Whilst supporting Councillor Shotton he added that the Independent Members would remain independent of group control.

Councillor Sharps raised a concern on the response time to Councillors by some departments. The Chief Executive said this had been raised with him and a set of standards that would be required to be met was being created.

RESOLVED:

That Councillor Aaron Shotton be appointed Leader of the Council for the municipal year 2017/18.

6. APPOINTMENT OF THE CABINET BY THE LEADER

Councillor Aaron Shotton thanked Members for their support in appointing him as Leader of the Council for the next 12 months which was an honour. He commented on the challenges ahead and also the united support that had been seen across the Chamber in recent years for the good of Flintshire residents and services and he hoped that would continue.

In accordance with the Constitution, Councillor Aaron Shotton referred to his choice of Councillors who would serve on the Cabinet.

RESOLVED:

That the choice of Councillors to serve on the Cabinet and their portfolios detailed below, be noted.

<u>Cabinet Member</u>	<u>Portfolio</u>
Aaron Shotton	Leader of the Council & Cabinet Member for Finance
Bernie Attridge	Deputy Leader of the Council & Cabinet Member for Housing
Chris Bithell	Cabinet Member for Planning and Public Protection
Derek Butler	Cabinet Member for Economic Development
Christine Jones	Cabinet Member for Social Services
Billy Mullin	Cabinet Member for Corporate Management and Assets
Ian Roberts	Cabinet Member for Education
Carolyn Thomas	Cabinet Member for Streetscene and Countryside

7. FLINTSHIRE COUNTY COUNCIL ELECTIONS – 4th MAY 2017

The Chief Executive, as the Returning Officer, congratulated all Members on their election to the Council. He presented the report on the County Council Elections which had taken place on 4th May 2017.

The report confirmed that the local elections were conducted in accordance with elections law, guidance and common practice, and to the performance standards set for the Returning Officers, and provided details of the election results and the political composition of the Council.

He thanked the Deputy Returning Officer, the Elections Team, candidates, agents and party activists for their involvement in the election and he commented on the increasing difficulty in the process due to the growth in social media.

He also thanked new and returning members for the involvement in the induction sessions.

Councillor Peers and Paul Shotton thanked the Elections Team for their help during the election and also to the Returning Officer, Deputy Returning Officer, polling station staff and count staff.

Councillor Peers commented on the unhelpful comments of the First Minister prior to the election on Independent candidates. He had written to the First Minister seeking an apology but had not received one to date.

Councillor Carolyn Thomas said there was an error in the appendix to the report as she had stood as a Labour candidate. The Chief Executive apologised for this.

RESOLVED:

That the report be noted.

8. CONSTITUTIONAL MATTERS: COMMITTEES AND INTERNAL BODIES

The Council considered the report of the Chief Officer (Governance) which dealt with matters that required decision at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii) – (xiv). The report was split into sections, each one dealing with one decision that needed to be made and the relevant issues for consideration. Each section was considered and voted on in turn.

In addition, Council also considered the appointment of a new lay member to the Audit Committee which was outlined in a separate report, and also approved the process for selecting a town and community representative on the Standards Committee. There was also a number of changes to be made in how the Planning Committee would operate to ensure compliance with legislation which came into force on 5th May 2017.

(A) Appointment of Committees

The Chief Officer (Governance) explained that the Constitution provided for the appointment of the following: Audit Committee; Clwyd Pension Fund Committee; Constitution Committee; Democratic Services Committee; Joint Governance Committee (for Pensions); Licensing Committee; Planning and Development Control Committee; Standards Committee and six Overview and Scrutiny Committees.

The Constitution Committee and Democratic Services Committee had very similar roles. At the last meeting of the Constitution Committee there was a request for the two committees to be combined. The statutory remit was considered sufficiently broad to encompass the role fulfilled by the Constitution Committee so it was therefore recommended to incorporate the Constitution Committee into the Democratic Services Committee.

Councillor Aaron Shotton moved approval of the recommendations as outlined in the report which were seconded by Councillor Attridge.

RESOLVED:

- (a) That the Constituion Committee be incorporated into the Democratic Services Committee, and that Full Council review, make or revoke by-laws;
- (b) That the Committees as outlined in section 1.04 of the report be appointed; and
- (c) That the Constitution be amended to reflect the committees appointed.

(B) Determination of the size of Committees

The Chief Officer (Governance) explained that the size of each committee must be decided at the Annual Meeting. Details of the provision for the size of the Committees were outlined in the report.

The Size and Composition of Local Planning Authority Committees (Wales) Regulations 2017 were made on 21st March and came into force on 5th May 2017. They required that the Planning Committee should be between 11 and 21 Members in size and no larger than 50% of the total membership of the Council. The proposed size of the Committee met those requirements.

Councillor Aaron Shotton moved approval of the recommendations as outlined in the report which was seconded by Councillor Attridge.

RESOLVED:

That the size of each Committee be as set out in paragraph 1.06 of the report, noting the restrictions that must now apply to the membership of the Planning Committee.

(C) Terms of Reference of Committees and Pension Delegations

The Chief Officer Governance explained that the Annual Meeting was required to decide the terms of reference of the committees that it appointed. The existing terms of reference of the existing Committees were as set out in Part 2 of the Constitution.

Councillor Attridge moved approval of the recommendations as outlined in the report which was seconded by Councillor Aaron Shotton.

RESOLVED:

That the terms of reference for each committee in Part 2 of the Constitution be approved (noting the changes in respect of the Constitution and Democratic Services Committees).

(D) Political Balance

The Chief Officer (Governance) explained that at, or as soon as practicable after the Annual Meeting, the Council was required to decide the allocation of seats to political groups in accordance with the Political Balance Rules contained in the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990 as amended.

There were a total of 157 seats for Councillors across all of the Council Committees based on the current group membership and the entitlement of each group to seats was outlined in paragraph 1.15 of the report.

Councillor Peers moved an amendment that the a third bullet point be added to 1.16 in that the required level of training of 75% should be undertaken for a Member to sit on the Planning Committee. This was seconded by Councillor Richard Jones and on being put to the vote was carried.

Councillor Aaron Shotton moved approval of the recommendations as outlined in paragraph 1.17 of the report which was seconded by Councillor Attridge.

RESOLVED:

- (a) That (1) the Constitution be amended to show that no substitutes are permitted on the Planning Committee and that the quorum shall be 50%; and (2) that the Constitution be amended so that in the event of 2 Members, from a multiple Member ward being nominated to the Planning Committee, then the seat will be allocated
- In the first instance by agreement between the 2 respective group leaders;
 - In the event that agreement is not possible, to the first nomination to be received by the Proper Officer; and
 - That the required level of training of 75% for a Member to sit on the Planning Committee had been achieved.
- (b) That the seats be allocated in accordance with political balances (and the rules on membership of the Planning Committee)

(E) Appointment of Chairs of Standing Committees

The Chief Officer (Governance) explained that Committee Chairs were appointed by different bodies, some of which were subject to restrictions. A

table in paragraph 1.18 of the report outlined which body appointed which Chair and what restrictions (if any) applied.

Councillor Aaron Shotton moved the following, which was seconded by Councillor Attidge:

- That Councillor Dave Hughes be appointed as Chair of the Clwyd Pension Fund Committee;
- That Councillor Sharps be appointed as Chair of the Licensing Committee; and
- That Councillor Wisinger be appointed as Chair of Planning Committee

Councillor Peers moved an amendment. He felt as the Independent Alliance Group was the second largest group of the Council they should be allocated the Chair of Licensing Committee. He commented on the number of paid positions that the Independent Group had received the previous year which had amounted to 50% of the Council membership. He moved Councillor Rosetta Dolphin as Chair of Licensing Committee which was seconded by Councillor Rosetta Dolphin. On being put to the vote this was lost and the substantive motion, as moved by Councillor Aaron Shotton, was voted on and carried.

In the absence of a nomination for the Chair of Constitution and Democratic Services Committee, the Chief Officer (Governance) explained that a nomination would be sought at the first meeting of the Committee.

The Chief Officer (Governance) explained that the Chairs of Overview and Scrutiny Committees were chosen by the political groups based on the strength of the various groups and which had seats on the Cabinet. Chairs were allocated to groups with a place on Cabinet first and any entitlement was rounded down to the nearest whole number. The remaining Chairs were then allocated to groups without a seat on Cabinet, rounding up to the nearest whole number.

Councillor Aaron Shotton moved the following, which was seconded by Councillor Attridge:

Overview & Scrutiny Committee

Community & Enterprise
Education & Youth
Corporate Resources
Environment
Organisational Change
Social & Health Care

Group to Choose Chair

Labour (Councillor Dave Healey)
Labour (Councillor Ron Hampson)
Conservative
New Independents
Independent Alliance
Independent

Councillor Peers commented that the size of the Liberal Democrat and New Independent groups were the same and given that the New Independent group had the Chairmanship of Environment Overview and Scrutiny Committee the previous year he felt it was only fair that this now should be given to the Liberal Democrat group which he moved as a formal amendment.

This was seconded by Councillor Owen Thomas. On being put to the vote the amendment was lost.

The substantive motion, as moved by Councillor Aaron Shotton was put to the vote and carried.

RESOLVED:

(a) That the Chair of the following Committees be appointed (noting any restrictions on eligibility):

- Clwyd Pension Fund Committee – Councillor Dave Hughes
- Licensing Committee – Councillor Sharps
- Planning and Development Control Committee – Councillor Wisinger

(b) That the following groups Chair the Overview and Scrutiny Committees as outlined:

Community and Enterprise	-	Labour Group
Education and Youth	-	Labour Group
Corporate Resources	-	Conservative Group
Environment	-	New Independents Group
Organisational Change	-	Independent Alliance Group
Social & Health Care	-	Independent Group

(F) Local Choice Issues

The Chief Officer (Governance) explained that the Council was required to agree such part of the Scheme of Delegation as the Council determined it was for the Council to agree. This related to local choice functions which could be decided either by the Council or the Cabinet and/or delegated to officers. The table of Local Choice Functions was included in Part 3, Section A, Table 4 of the Constitution.

Councillor Attridge moved approval that the existing Local Choice Issues be confirmed which was seconded by Councillor Aaron Shotton.

RESOLVED:

That the existing Local Choice Issues as detailed in the report be confirmed.

(G) Nomination to Internal Bodies

The Chief Officer (Governance) explained that the existing Scheme of Delegation provided for an Appointments Committee for first and second tier officers comprising 7 Members. This was not a Standing Committee and was convened when required by seeking nominations from Group Leaders. Previously it had been usual for Committee Members to be politically balanced including the relevant Cabinet Member. The Council had previously agreed that the Chair of Vice-Chair of the relevant Overview and Scrutiny

Committee be one of the Members of the Committee and it was recommended to continue that practice.

Councillor Attridge moved approval of the recommendations as outlined in the report which was seconded by Councillor Aaron Shotton.

RESOLVED:

That the make-up of the Appointments Committee be approved.

(H) Standards Committee

The Chief Officer (Governance) explained that the Standards Committee included five independent members, a Town and Community Council representative and three Councillors (who could not also be the Leader or a Cabinet Member). The three Members would be appointed for the whole term of the Council. Councillors Woolley and McGuill could serve one further term only. Councillor Cox had already served two terms and therefore could not be reappointed. Councillor Woolley indicated that he was happy to be appointed for a further term however Councillor McGuill could not due to commitments on an outside body. Following a question from Councillor Peers, the Chief Officer (Governance) confirmed that the County Councillors were reappointed at the Annual Meeting in 2016 but that they were already part way through their four year term.

The term of office for the town and community representative had come to an end. The Council could reappoint the current representative or it could seek a new representative. The current representative, Councillor Duggan-Keen from Caerwys Town Council, had made a valuable contribution to the work of the Committee and was willing to serve again. It was proposed that the Council consult Town and Community Councils on his reappointment for a further term and that he continue in office until such time as he was reappointed or a new appointment was made.

Councillor Aaron Shotton recommended the appointment of Councillors Paul Johnson and Arnold Woolley to the Standards Committee. Councillor Chris Dolphin recommended the appointment of Councillor Heesom to the Standards Committee. On being put to the vote the nominations for the three Councillors was carried.

Councillor Shotton recommended that town and community councils be consulted on the reappointment of the Town and Community Council representative, in that Mr Duggan-Keen who was the current representative continue in office until such time as he was reappointed or a new appointment was made.

RESOLVED:

- (a) That the following three Members be appointed to the Standards Committee:-

- Councillors: Heesom, Paul Johnson, and Woolley
- (b) that town and community councils be consulted on the reappointment of the town and community council representative, in that the current representative continue in office until such time as he was reappointed or a new appointment was made.

9. OUTSIDE BODIES

The Democratic Services Manager introduced the report on Outside Bodies to which the Council made appointments, together with nominees and their respective terms of office. Following the recent County Council elections all of the nominations required consideration.

At each Annual Meeting a recommendation was made to delegate to the Chief Executive, in consultation with the political Group Leaders, the ability to make nominations to the bodies. Delegation was now required to make the initial nomination and also during the course of 2017/18 municipal year which would ensure that any changes could be dealt with efficiently.

All nominations made were intended to run for the life of the Council, to May 2022.

In response to a question from Councillor Hutchinson, the Chief Officer (Governance) explained that all members ceased to be a representative on outside bodies prior to the election and that new nominations were being sought.

Following a question from Councillor Phillips, the Chief Executive explained that Conwy County Borough Council were in the process of determining the numbers to be allocated to each Council for representative on the Police and Crime Panel.

RESOLVED:

- (a) That the Council notes the current Outside Bodies list;
- (b) That all nominations shall run until May 2022 unless the nominated Member resigns from that Outside Body; and
- (c) That the Chief Executive, in consultation with the Group Leaders, be authorised to make nominations to Outside Bodies on behalf of the Council.

10. SCHEDULE OF REMUNERATION

The Democratic Services Manager introduced the Schedule of Remuneration report. He explained that each year the Independent Remuneration Panel for Wales (IRPW) determined the rates of payment

which were to be made to elected and co-opted Members of Welsh local authorities for the following municipal year. Consultation on the proposals was carried out the previous autumn with the final report being published in February 2017 which set the levels of payment for Members for 2017/18.

Payment levels must be set for the Chair and Vice-Chair of the Council, Cabinet Members and Committee Chairs. The Council must also publish a schedule showing who received what level of payment. Therefore, a further report would be presented to County Council on 20th June once all appointments to senior salary posts had been made. It was confirmed that all such posts were inclusive of the £13,400 basic salary.

Councillor Aaron Shotton moved that the status quo remain for Cabinet Members, Committee Chairs, the Chair of Council and the Vice Chair of Council which was seconded by Councillor Attridge.

Councillor Chris Dolphin moved an amendment that the lowest payment be agreed for all of the positions which received a payment which was seconded by Councillor Owen Thomas. On being put to the vote this was lost.

The substantive motion as moved by Councillor Shotton was put to the vote and carried.

RESOLVED:

- (a) That Cabinet Members receive Level 1, which is inclusive of basic salary;
- (b) That Committee Chairs be paid at the senior salary of Level 1, which is inclusive of basic salary;
- (c) That the Chair of Council be paid at Level 2, which is inclusive of basic salary; and
- (d) That the Vice-Chair of the Council be paid at Level 2, which is inclusive of basic salary.

11. APPOINTMENT OF LAY MEMBER TO THE AUDIT COMMITTEE

The Chief Officer (Governance) introduced the report on the appointment of a lay member to the Audit Committee. The Local Government (Wales) Measure 2011 required that the County Council appoint lay members up to one third of the membership of the Audit Committee. On 14th February 2014 County Council resolved to appoint the statutory minimum of one lay member.

Following advertisement of the post interviews took place on 8th May and Sally Ellis was recommended for appointment. A pen portrait of Sally Ellis was attached as an appendix to the report.

RESOLVED:

That the Council agree the appointment of the preferred candidate, Sally Ellis, as lay member to the Audit Committee, serving a term of 5 years.

12. SCHEDULE OF MEETINGS

The Chief Officer (Governance) introduced the report on the schedule of meetings for 2017/18.

In March 2016 Councillors were asked for the preference on meeting start times with the majority favouring day time. However, it was recognised that the new Council should make its own decision on when meetings should be held and a further survey was recommended. However, in terms of business planning the Council needed to be able to plan for the whole year therefore the draft scheduled showed morning and afternoon meetings was before Members for consideration.

RESOLVED:

- (a) That the draft schedule of meetings for 2017/18 be approved for the time being; and
- (b) That the Democratic Services Manager shall survey Member preferences for when meetings are held. This will be after the August recess with a view to a report analysing the results being made to the Constitution Committee in October.

13. DURATION OF MEETING

The meeting commenced at 11.00 a.m. and ended at 1.05 p.m.

14. ATTENDANCE BY MEMBERS OF THE PRESS AND PUBLIC

There was one member of the press and 12 members of the public in attendance.

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Chair

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday, 20 June 2017
Report Subject	Flintshire Public Services Board and the Well-being of Future Generations Act (Wales) 2015
Report Author	Chief Executive

EXECUTIVE SUMMARY

To provide an overview of the Well-being of Future Generations (Wales) Act 2015 and the roles and responsibilities of both the Council and the Flintshire Public Services Board (PSB).

This report covers:

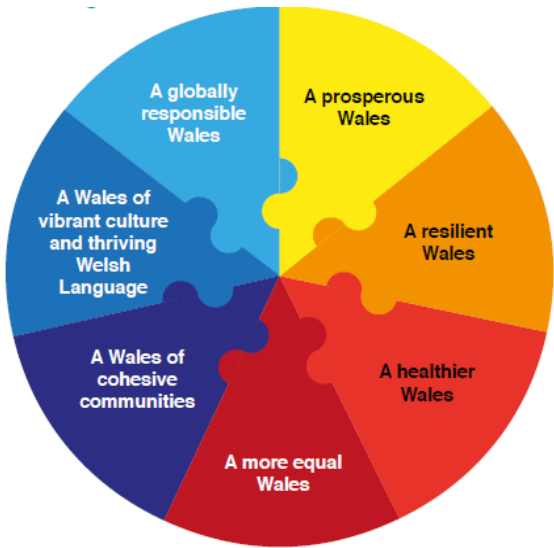
- Overview of the Public Services Board
- Well-being of Future Generations Act (Wales) 2015 Act and Principles
- Roles of Public Services Board and Local Authorities
- Well-being Assessment
- Current and emerging Flintshire PSB Priority Themes
- Future Strategy – Well-being Plan
- Role of the Future Generations Commissioner for Wales
- Well-being Objectives

RECOMMENDATIONS

1	To note the statutory duties under the Well-being of Future Generations Act and recognise the role of the Public Services Board in meeting them.
2	To re-adopt the Well-being Objectives presented to the previous Cabinet and Corporate Resources Overview and Scrutiny Committee in the pre-election period.

REPORT DETAILS

1.00	Flintshire Public Services Board
1.01	Flintshire has a longstanding and proud track record of partnership working. The communities it serves expect statutory and third sector partners to work together with shared priorities. The Flintshire Public Services Board (PSB) is at the heart of promoting a positive culture of working together and concentrates energy, effort and resources on providing efficient and effective public services.
1.02	The Flintshire PSB is a statutory body which was established on 1st April 2016 following the introduction of the Well-being of Future Generations (Wales) Act 2015. The Flintshire PSB replaces the former Flintshire Local Service Board (LSB). The Board has a membership made up of both statutory members (prescribed by law) and invited members.

2.00	Well-Being of Future Generations Act (Wales) 2015 Act and Principles
2.01	The Well-being of Future Generations Act (Wales) 2015 is a piece of major legislation of the Welsh Government. It is recognised internationally as ground-breaking and is unique to Wales as a devolved nation. The legislation aims to improve further the social, economic, environmental and cultural well-being of Wales now and in the future.
2.02	<p>The Act is underpinned by seven ‘well-being’ goals:-</p> <ul style="list-style-type: none"> • A prosperous Wales • A resilient Wales • A healthier Wales • A more equal Wales • A Wales of cohesive communities • A Wales of vibrant culture and thriving Welsh Language • A globally responsible Wales 
2.03	Public sector partners work together to achieve these goals. The first step required of public sector partners, as a new statutory duty, is to complete and publish a detailed analysis of the conditions of ‘well-being’ in the communities they serve by using all available data-sets of demographics, deprivation etc. This is known as the Well-being Assessment. The second step is to agree and publish a Local Well-being Plan for collective action on a set of locally derived priorities.

3.00	Roles of Public Services Boards and Local Authorities
3.01	The high level aim of the Flintshire PSB is to “protect, sustain and improve the economic, social, environmental and cultural well-being of Flintshire through collaborative working as a single public service”.
3.02	<p>The PSB has set itself five principal roles:</p> <ul style="list-style-type: none"> • To discharge the duties of a Public Services Board including producing and working to a Local Well-being Plan; • To identify and prioritise the contemporary challenges where collective leadership and problem-solving is called for, and common issues as both providers or services and as employers where collective action is called for; • To ensure consistent and effective governance and performance across the strategic partnership which supports the Public Services Board; • To promote collaboration in the design and provision of local public services and to make best economic use of local partners and resources in the fulfilment of common aims and priorities; and • To promote and maintain effective and trusting partnership relationships amongst local public service leaders in support of the above roles.
3.03	<p>The principal activities of the Public Services Board are:</p> <ul style="list-style-type: none"> • To prepare and publish an assessment of the state of economic, social, environmental and cultural well-being of Flintshire; • To prepare and publish a Local Well-being Plan for Flintshire setting out local objectives and the steps we propose to take to meet them; • To continue to performance manage the adopted priority work-streams of the Board in pursuit of the outcomes we aspire to; • To oversee the other local strategic partnerships and ensure that their aims and performance are complementary; and • To prepare and publish an annual report that sets out the Board’s progress in meeting the aims and objectives.
3.04	In fulfilling its roles and activities the Board will contribute to the seven national well-being goals as set out in 2.02 above.
3.05	<p>Sustainable development is an under-pinning principle of the PSB. This means thinking, planning and acting in a way where the needs of the present are met without compromising the future or limiting the opportunities for the generations to follow. When making decisions we are challenged to think, plan and act for the long-term, preventatively, through integration and collaboration, and by being inclusive and involving.</p> <p>The Well-being Act also requires that the sustainable development principle applies to local authorities and other designated public bodies.</p>

4.00	Well-Being Assessment
4.01	A Well-being Assessment for Flintshire has been produced and published in line with statutory requirements. This presents a contemporary picture of life and well-being in Flintshire.
4.02	Three of the PSBs in North Wales (the joint Conwy/Denbighshire PSB, the Wrexham PSB and the Flintshire PSB) engaged a single research team of to develop their assessments. These three assessments have similar structures and have been developed using similar information and data sources. This was an effective use of resources to reduce work and cost.
4.03	The draft Flintshire Assessment was sent to both the Welsh Government and the Future Generations Commissioner who provided feedback. The feedback was considered by the PSB at its meeting in April where it was agreed that the majority of the feedback could be used for future editions of the Assessment. There was little time to amend the Assessment before the statutory publication date.
4.04	The Assessment is helping to inform the priorities for inclusion in the Well-being Plan. Other sources of information, and observations from the PSB members, will also inform the final selection of priorities within the Plan. The draft plan will be presented to each of the PSB member bodies for approval within their respective governance structures.

5.00	Current and Emerging Flintshire PSB Priority Themes
5.01	Priorities are chosen as the themes where the PSB can add most value. Working together to make an impact on these priorities is the collective aim of the Flintshire PSB for collective gain.
5.02	The PSB's current priorities are as follows: <ul style="list-style-type: none"> • Supporting Independent Living • Vulnerability, Intervention and Prevention • Community Resilience • Physical Activity and Sedentary Behaviour • Supporting Families with Complex Needs
5.03	Work is currently underway, albeit in its early stages, to recommend the renewed PSB priorities and themes that will support the seven goals of the Well-being of Future Generations (Wales) Act and could underpin the Well-being Plan for Flintshire. Emerging themes include: <p><u>Theme: Well-being and Independent Living</u></p> <ul style="list-style-type: none"> • preventative initiatives including older people • innovation in primary care including supported housing options • the early help hub project in children services • Mental Health, Learning Disability and alignment to the regional strategy,

	<ul style="list-style-type: none"> • increasing care home capacity and options <p><u>Theme: Safe and Resilient Communities</u></p> <ul style="list-style-type: none"> • resilient communities • vulnerability and safeguarding • community safety (noting that the PSB is also the Community Safety Partnership) <p><u>Theme: Economy and Skills</u></p> <ul style="list-style-type: none"> • skills planning • access to work • worklessness and income maximisation • public sector employer initiatives • Local Development Plan - site planning and use of public sector assets <p><u>Theme: Environment</u></p> <ul style="list-style-type: none"> • green transport • green energy • flood protection • air quality
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6.00	Future Strategy – Well-being Plan
6.01	The Well-being Plan is a requirement of the Well-being of Future Generations (Wales) Act and needs to be produced and published by the PSB by May 2018. The first significant step has been the production and publication of the Well-being Assessment as outlined above. Work is now underway around the development of the Well-being Plan as the second step.

7.00	Role of the Commissioner
7.01	The Future Generations Commissioner for Wales acts as an advocate for the interests of future generations in Wales, and to support the public bodies listed in the Act to work towards achieving the well-being goals.
7.02	<p>The Future Generations Commissioner for Wales has a range of roles:</p> <ul style="list-style-type: none"> • The Commissioner can provide advice to public bodies and Public Services Boards and promote and encourage them to work to meet their well-being objectives • The Commissioner may carry out research including into the wellbeing goals, the national indicators and milestones, and the sustainable development principle and how public bodies apply it • The Commissioner can make recommendations to a public body

	<p>about the steps it has taken or proposes to take to set and then meet its wellbeing objectives</p> <ul style="list-style-type: none"> • The Commissioner must publish, a year before an Assembly election, a report containing the Commissioner's assessment of the improvements public bodies should make to achieve the well-being goals • The Commissioner is supported by an Advisory Panel. The Panel includes the other Wales Commissioners, the Chief Medical Officer for Wales, a representative of Natural Resources Wales, Wales TUC and Welsh business.
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8.00	Well-being Objectives
8.01	<p>The Council as a statutory member of the PSB has a duty to set and publish their own Well-being Objectives to show how they will work to achieve the vision for Wales and make sure that they meet the objectives that are set. The Council together with its partners will support the health and well-being of both the current and future generations through following these objectives.</p>
8.02	<p>Cabinet adopted the following set of objectives for Flintshire prior to the elections, and consulted Corporate and Resources Overview and Scrutiny Committees, accepting that the Objectives would need be re-adopted for the term of the new Council:</p> <p><u>Ambitious Council</u></p> <ul style="list-style-type: none"> • Sustaining economic growth through local and regional business development, employment and skills strategies • Developing the transport infrastructure and employment sites, and transport services, widening access to employment and training sites • Creating a supply of diverse and quality training and employment opportunities <p><u>Achieving Council</u></p> <ul style="list-style-type: none"> • Providing high quality, accessible, responsive and cost effective public services • Providing joined-up services with public and third sector partners which support quality of life in communities and for individuals and families • Continuing to be a high performing and innovative public sector organisation with social values <p><u>Caring Council</u></p> <ul style="list-style-type: none"> • Ensuring a supply of affordable and quality housing of all tenures • Making early interventions to support healthy and independent living • Sustaining a local market of high quality and affordable service provision for those who are highly dependent on care support • Protecting people from poverty by maximising their income and

	<p>maximising their employability</p> <ul style="list-style-type: none"> • Giving equal opportunity to all to fulfil their lives • Protecting people from the risk of any form of abuse • Making communities safe places by working with partners to prevent crime, repeat crime and anti-social behaviour <p><u>Connected Council</u></p> <ul style="list-style-type: none"> • Committing to resilient service models to sustain local public services • Supporting local communities to be resilient and self-supporting • Widening digital access to public services <p><u>Green Council</u></p> <ul style="list-style-type: none"> • Reducing energy consumption and using and developing alternative/renewable energy production • Enhancing the natural environment and promoting access to open and green space • Maximising the recovery and recycling of waste <p><u>Learning Council</u></p> <ul style="list-style-type: none"> • Supporting children and younger people to achieve their potential • Supporting learners from 3 to 18 years of age to aspire to high levels of educational attainment and achievement • Providing high quality learning opportunities, and learning environments and for learners of all ages
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9.00	RESOURCE IMPLICATIONS
9.01	<p>Administrative support for the Board is provided by Flintshire County Council. This includes:</p> <ul style="list-style-type: none"> • Ensuring the Board meets regularly • Preparing the agenda and commissioning papers for meetings • Co-ordinating the annual governance assessment of the Board and its sub groups • Inviting participants and managing attendance • Work on the annual report • Preparation of evidence for scrutiny. <p>This arrangement will be reviewed annually.</p>

10.00	CONSULTATIONS REQUIRED / CARRIED OUT
10.01	<p>The Flintshire Public Services Board will engage with key partners in the area who have an interest in the well-being of Flintshire in the preparation, implementation and delivery of the Well-being Plan.</p>

11.00	RISK MANAGEMENT
11.01	The identification of any risks and the actions required to mitigate risk will be considered through the governance and reporting arrangements of the PSB.

12.00	APPENDICES
12.01	None.

13.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
	<p>Assessment of Local Well-being for Flintshire – Summary Document http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-Being-Assessment-Summary-English.pdf</p> <p>Assessment of Local Well-being for Flintshire - Full Assessment http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-being-Assessment-Full-English.pdf</p> <p>Assessment of Local Well-being for Flintshire – Area Profiles http://www.flintshire.gov.uk/en/PDFFiles/Policy-and-Performance/PSB/Well-being-assessment-Area-Profiles-English.pdf</p> <p>Flintshire Public Services Board (PSB) Link to the Flintshire PSB Webpage: http://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Flintshire-Public-Services-Board.aspx</p> <p>Well-being of Future Generations (Wales) Act 2015 Link to the relevant page on the Welsh Government Website: http://gov.wales/topics/people-and-communities/people/future-generations-act/?lang=en</p> <p>Shared Purpose: Shared Future: Statutory Guidance Link to the relevant page on the Welsh Government Website: http://gov.wales/topics/people-and-communities/people/future-generations-act/statutory-guidance/?lang=en</p> <p>Contact Officer: Sam Perry, Corporate Business & Communications Support Officer Telephone: 01352 701476 E-mail: sam.perry@flintshire.gov.uk</p>

14.00	GLOSSARY OF TERMS
	<p>Public Services Board The Flintshire Public Services Board (PSB) is a statutory body which was established on 1st April 2016 following the introduction of the Well-being of Future Generations (Wales) Act 2015. The Flintshire PSB replaces the former Flintshire Local Service Board (LSB). The Board has a membership made up of both statutory members (prescribed by law) and invited members.</p> <p>Sustainable Development The process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals. Sustainable development is a way of doing things rather than an end in itself.</p> <p>Well-being of Future Generations (Wales) Act 2015 Legally binding common purpose for national government, local government, local health boards and other specified public bodies. The act details the ways in which the specified public bodies must work, and work together to improve the well-being of Wales.</p>

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FLINTSHIRE COUNTY COUNCIL

Date of Meeting	Tuesday, 20 June 2017
Report Subject	Schedule of Remuneration
Report Author	Chief Officer (Governance)

EXECUTIVE SUMMARY

Each year, the Council is required to produce a Schedule of Remuneration for elected and co-opted members. Now that all appointments have been made to 'senior salary posts', the Schedule of remuneration for 2017/18, which must be published before 31st July 2017 has almost completed and is attached for formal approval.

There is still two co-optee nominations required for the Clwyd Pension Fund Committee: the Council is requested to authorise the Democratic Services Manager to add the names to the schedule before publication. Council will be notified of the names at the next meeting.

RECOMMENDATIONS

1	That the completed Schedule of Remuneration for 2017/18 as attached be approved for publication.
2	That the Democratic Services Manager be authorised to add the names of the final co-optees to the schedule before publication

REPORT DETAILS

1.00	EXPLAINING THE SCHEDULE OF REMUNERATION
1.01	As reported at the Annual Meeting, the Independent Remuneration Panel for Wales (IRPW) issued its Annual Report for 2017/18 in February. That report determines what payments can be made to both elected and co-opted members for 2017/18.

1.02	At the Annual Meeting, Council was invited to decide levels of payment in those areas where there is a discretion. This was done.
1.03	Now that all appointments to senior salary posts have been made, the completed schedule is being submitted to Council for approval before publication, which must be before 31 st July.
1.04	There are still two co-optee nominations required for the Clwyd Pension Fund Committee: the Council is requested to authorise the Democratic Services Manager to add the names to the schedule before publication. Council will be notified of the names at the next meeting.

2.00	RESOURCE IMPLICATIONS
2.01	The amounts paid to Members in salaries has been budgeted for on the basis of the proposals in the draft IRPW report which was published in October 2016.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	The Council was consulted on some of the salary levels at the previous meeting.

4.00	RISK MANAGEMENT
4.01	No risk management issues have been identified during the preparation of this report.

5.00	APPENDICES
5.01	Schedule of Remuneration for 2017/18

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Report of the Chief Officer (Governance) to the Annual Meeting of Council on 18 th May 2017. Contact Officer: Robert Robins, Democratic Services Manager Telephone: 01352 702320 E-mail: Robert.robins@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
	IRPW- Independent Remuneration Panel for Wales

**SCHEDULE OF MEMBER REMUNERATION
FOR THE COUNCIL YEAR 2017/2018**



Robert Robins,
Democratic Services Manager.
Robert.robins@flintshire.gov.uk
Tel 01352 702320

SCHEDULE OF MEMBER REMUNERATION

1.00 Introduction

- 1.01 Regulation 4 of the Independent Remuneration Panel for Wales (IRPW) Regulations requires that an authority must produce annually a schedule of payments it intends to make to its Members and co-opted Members. The amount of those payments must accord with the Panel's determinations made for that year. The schedule must be produced no later than 4 weeks following the annual meeting of the authority. An authority may amend the schedule at any time during the year provided such amendments accord with the Panel's determinations for that year.
- 1.02 The IRPW have decided that certain payments to Members should be called salaries even though Members are not employees of the Council. More commonly such payments are called allowances. This document will refer to salaries as allowances.
- 1.03 Annex 3 of the annual report issued by IRPW in February 2014 requires that the schedule of Member remuneration contain certain information and this document contains the information required by Annex 3.
- 1.04 In addition to the 70 Members of Flintshire County Council (the Council) some Committees of the Council have co-opted Members and such co-opted Members are entitled to receive co-opted Member payments determined by the IRPW as detailed in this document.

2.00 Definitions

- 2.01 "Basic Allowance (Basic Salary)"
This is the amount of payment determined by the IRPW that is paid to each Member of the Council.
- 2.02 "Senior Allowance (Senior Salary)"
This is the amount of payment determined by the IRPW that is paid to a limited number of Members because of the specific responsibilities they have and includes for those Members their basic allowance (basic salary).
- 2.03 "Civic Allowances (Civic Salaries)"
These are payments made to the Chair of the Council as civic head and to the Vice Chair of the Council.

2.04 “Care Allowance”

This is a payment to Members and co-opted Members in respect of expenses of arranging for the care of children or dependants necessarily incurred in order to carry out official Council business.

2.05 “Travel Allowance”

This is a payment made to a Member or co-opted Member in respect of travel expenditure incurred for the performance of official Council business.

2.06 “Subsistence Allowance”

This is a payment made to a Member or co-opted Member in respect of expenditure incurred by the Member or co-optee in the performance of official Council business. It is not payable for the performance of official business within the boundaries of Flintshire.

3.00 Payments

3.01 ***Basic Allowance***

Attached as Appendix 1 to this schedule are the names of those Members who receive the basic allowance of £13,400 p.a.

3.02 ***Senior Allowances***

Attached as Appendix 2 are the names of those Members who receive senior allowances, including the office and portfolio held and the amount paid. The amount paid includes £13,400 basic allowance. It also indicates which of the four bands of senior allowance determined by the IRPW applies. The IRPW have placed a maximum of 18 on the number of senior allowances that Flintshire can pay. This limit can only be exceeded where there is a temporary senior allowance office holder providing temporary cover for the family absence of the appointed office holder. This maximum limit of senior allowances has not been exceeded.

3.03 ***Civic Allowances***

The Chair of the Council as the Civic Head receives a civic allowance of £21,600 p.a. and the Vice Chair of the Council a civic allowance of £16,100 p.a. These include the basic allowance of £13,400 p.a. Appendix 2 names the Members entitled to civic allowances.

3.04 ***Co-optees***

Attached as Appendix 3 are the names of the co-opted Members who receive the co-opted Member fee and whether they are a Committee Chair or an ordinary Committee Member. As a Chair the daily fee is £256 (£128 for half day), whereas for a co-opted ordinary Member the daily fee is £198 (£99 for half day). No more than 15 full days or 30 half days will be paid during the year.

4.00 Allowable Expenses

4.01 *Reimbursement of costs of care*

A maximum payment of £403 per month can be paid to Members and co-opted Members who incur necessary expenses for the care of children or dependents while undertaking Council duties.

Reimbursement is only made on production of receipts from the carer.

4.02 *Travel & Subsistence Allowances*

Members and co-opted Members will be reimbursed expenditure on travel and subsistence by way of payment of travel and subsistence allowances in accordance with Appendix 4.

5.00 Arrangements

5.01 Paragraph 6 of Annex 2 requires local authorities to declare in the schedule of Member remuneration whether certain arrangements are in place. These are whether:-

- A statement of the basic responsibility of a Councillor is in place.
- Role descriptions of senior allowance office holders is in place.
- Records are kept of Councillor attendance.
- Records are kept of Councillor activity.
- Annual reports are prepared by Councillors and published on the Council's website.

In Flintshire the first and second of the above are in place and records are kept of Councillor attendance at formal meetings. Any annual reports prepared by Councillors are published on the Council's website. Records are not kept of Councillor activity.

5.02 Such part of a salary, allowance or fee must be repaid where payment has already been made in respect of any period during which the Member or co-opted Member concerned:

- was suspended or partially suspended from their duties or responsibilities in accordance with Part 3 of the Local Government Act 2000 or regulations thereunder;
- ceases to be a Member or co-opted Member of the authority;
- or in any way is not entitled to receive an allowance (salary), or fee in respect of that period.

5.03 Any Member or co-opted Member may by notice in writing to the Chief Officer (Governance) elect to forgo any part of their entitlement to an allowance, or fee for that particular year.

- 5.04 Members and co-opted Members are paid their allowances, and fees on a monthly basis through the year. For travel and subsistence allowances this is dependent upon having received a completed claim form from the Member submitted in accordance with Appendix 4.
- 5.05 Changes may be made to this Schedule of Member Remuneration by the Chief Officer (Governance) provided all Members, co-opted Members and the IRPW are informed promptly of any such changes.

APPENDIX 1

List of Councillors paid the £13,400 basic salary

Mike Allport	Dave Hughes
Bernie Attridge	Kevin Hughes
Janet Axworthy	Ray Hughes
Glyn Banks	Dennis Hutchinson
Haydn Bateman	Joe Johnson
Marion Bateman	Paul Johnson
Sean Bibby	Rita Johnson
Chris Bithell	Christine Jones
Sian Braun	Richard Jones
Helen Brown	Tudor Jones
Derek Butler	Colin Legg
Clive Carver	Brian Lloyd
Geoff Collett	Richard Lloyd
Bob Connah	Mike Lowe
David Cox	Dave Mackie
Paul Cunningham	Hilary McGuill
Jean Davies	Billy Mullin
Rob Davies	Ted Palmer
Ron Davies	Mike Peers
Adele Davies-Cooke	Michelle Perfect
Chris Dolphin	Vicky Perfect
Rosetta Dolphin	Neville Phillips
Ian Dunbar	Mike Reece
Andy Dunbobbin	Ian Roberts
Mared Eastwood	Tony Sharps
Carol Ellis	Aaron Shotton
David Evans	Paul Shotton
Veronica Gay	Ralph Small
Ron Hampson	Ian Smith
George Hardcastle	Carolyn Thomas
David Healey	Owen Thomas
Gladys Healey	Martin White
Patrick Heesom	David Williams
Cindy Hinds	David Wisinger
Andrew Holgate	Arnold Woolley

APPENDIX 2

Senior Salaries Entitlements (all include the £13,400 basic salary)

	Role	Member	Amount of senior Salary
1	Leader of the Council & Cabinet Member for Finance	Aaron Shotton	£48,100
2	Deputy Leader of the Council & Cabinet Member for Housing	Bernie Attridge	£33,600
3	Cabinet Member for Planning and Public Protection	Chris Bithell	£29,100
4	Cabinet Member for Economic Development	Derek Butler	£29,100
5	Cabinet Member for Social Services	Christine Jones	£29,100
6	Cabinet Member for Corporate Management and Assets	Billy Mullin	£29,100
7	Cabinet Member for Education	Ian Roberts	£29,100
8	Cabinet Member for Streetscene and Countryside	Carolyn Thomas	£29,100
9	Chair of Community & Enterprise Overview & Scrutiny Committee	Ron Hampson	£22,100
10	Chair of Corporate Resources Overview & Scrutiny Committee	Clive Carver	£22,100
11	Chair of Education & Youth Overview & Scrutiny Committee	Dave Healey	£22,100
12	Chair of Environment Overview & Scrutiny Committee	Ray Hughes	£22,100

13	Chair of Organisational Change Overview & Scrutiny Committee	David Mackie	£22,100
14	Chair of Social & Healthcare Overview & Scrutiny Committee	Carol Ellis	£22,100
15	Chair of Audit Committee	Helen Brown	£22,100
16	Chair of Licensing Committee	Tony Sharps	£22,100
17	Chair of Planning Committee	David Wisinger	£22,100
18	Leader of the largest opposition group	Mike Peers	£22,100

A maximum of 18 senior salaries may be paid for Flintshire County Council and this has not been exceeded.

Civic Salaries Entitlements (both include the £13,400 basic salary)

1	Chair of Council	Brian Lloyd	£21,600
2	Vice-Chair of Council	Paul Cunningham	£16,100

APPENDIX 3**Entitlements as Co-opted Members**

Role	Member	Amount of co-optee allowance
Chair of Standards committee	Mr Edward Michael Hughes	£256 (4 hours and over) £128 (up to 4 hours)
Member of Standards Committee	Mr Robert Dewey	£198 (4 hours and over) £99 (up to 4 hours)
Member of Standards Committee	Mrs Phillipa Ann Earlam	£198 (4 hours and over) £99 (up to 4 hours)
Member of Standards Committee	Mr Jonathan Duggan-Keen	£198 (4 hours and over) £99 (up to 4 hours)
Member of Standards Committee	Mr Kenneth Harry Molyneux	£198 (4 hours and over) £99 (up to 4 hours)
Member of Education & Youth Overview & Scrutiny Committee	Mrs Rebecca Stark	£198 (4 hours and over) £99 (up to 4 hours)
Member of Education & Youth Overview & Scrutiny Committee	Mr David Hytch	£198 (4 hours and over) £99 (up to 4 hours)
Member of Education & Youth Overview & Scrutiny Committee	Mrs Janine Beggan	£198 (4 hours and over) £99 (up to 4 hours)
Member of Education & Youth Overview & Scrutiny Committee	Mr Bernard Stewart	£198 (4 hours and over) £99 (up to 4 hours)
Member of Education & Youth Overview & Scrutiny Committee	Ms Lynn Bartlett	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Audit Committee	Ms Sally Ellis	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Clwyd Pension Fund Committee	Mr S Hibbert	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Clwyd Pension Fund Committee	Denbighshire CC representative	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Clwyd Pension Fund Committee	Wrexham CBC representative	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Clwyd Pension Fund Committee	Councillor A Rutherford (Other bodies representative)	£198 (4 hours and over) £99 (up to 4 hours)
Member of the Flintshire	Gaynor Brooks	£198 (4 hours and over)

Local Pensions Board		
Member of the Flintshire Local Pensions Board	James Duffy	£198 (4 hours and over) £99 (up to 4 hours)

Members entitled to reimbursements of costs of care		
All Members		Up to a maximum of £403 per month

APPENDIX 4**TRAVEL & SUBSISTENCE ALLOWANCES**

Any claim for travel or subsistence allowance must be made on the appropriate claim form and submitted on a monthly basis within 4 months of the date on which any entitlement became due. With the exception of claims for travel by private motor vehicle all other claims for payment travel or subsistence allowance shall be accompanied by appropriate receipts proving actual expenses. The approved form for claiming of subsistence allowance includes a statement that the Member/co-opted Member has not made and will not make any other claim in respect to the matter to which the claim relates. The claim form needs to be signed by the Member or co-opted Member.

Members and co-opted Members can only claim travel, subsistence and care allowances for the following official business:

- a) Attendance at a meeting of the Council or of any Committee of the Council or of any Body to which the Council makes appointments or nominations, or of any Committee of such a Body.
- b) Attendance at a meeting of any Association of Authorities of which the Council is a Member.
- c) Attendance at any other meeting the holding of which is authorised by the Council or by a Committee of the Council or by a Joint Committee of the Council and one or more other Authorities.
- d) A duty undertaken for the purpose of, or in connection with, the discharge of the functions of an Executive where the Council is operating Executive Arrangements within the meaning of Part II of the Local Government Act 2000.
- e) A duty undertaken in pursuance of a Standing Order which requires a Member or Members to be present when tender documents are opened.
- f) A duty undertaken in connection with the discharge of any function of the Council which empowers or requires the Council to inspect or authorise the inspection of premises.
- g) Attendance at any training or developmental event approved by the Council or its Executive.
- h) Attendance at any training or developmental event approved by a Committee of the Council or by the Chief Executive or appropriate Chief Officer in consultation with the Chair or Vice Chair of the Council.
- i) Any attendance required by financial regulations or Contract Standing Orders.
- j) Any attendance authorised/required by the Council's Scheme of Delegation (e.g. attendances for consultation purposes).
- k) Attendance upon an Officer of the Council upon Ward business.
- l) Attendance upon an Officer of the Council upon Council business.
- m) Attendance to inspect background documents under Section 100D Local Government Act 1972.

- n) Any other attendances expressly authorised by Committee, Executive or Council.

Where the above official business is carried out within the Council area, this will not entitle payment of a subsistence allowance except where it related to a co-opted Member living outside the Council area.

Where a Member or co-opted Member is suspended or partially suspended from being a Member or co-opted Member, under Part 3 of the Local Government Act 2000 then travel and subsistence allowances payable to that Member/co-opted Member in respect of the responsibilities or duties from which that Member/co-opted Member is suspended or partially suspended will not be paid.

Conditions of Claiming Travel and Subsistence Allowances:-

- 1) Travel and subsistence allowances are reimbursement of expenses necessarily incurred in performing official business provided always that they are not reimbursable by any other Body
- 2) If the appropriate official business is not identified (and in the case of (k) & (l) above the Officer/s and business concerned) no reimbursement shall be made
- 3) Except in the case of claims for travel by means of a private motor vehicle, receipts must be produced prior to any reimbursement
- 4) In the case of claims for travel by means of a private motor vehicle the actual start and finish mileage should be shown
- 5) Where two or more Members travel to the same venue out of the County, then either rail travel or a pool/hire car shall be used unless either the Chief Executive, Chief Officer (Governance) or the Corporate Finance Manager has given prior authorisation.
- 6) Wherever possible travel should be booked in advance by the Council to obtain:-
 - Discount
 - VAT refund
 - Best ValueWhenever travel is not so booked, this must be approved by the Chief Executive, Chief Officer (Governance) or the Corporate Finance Manager.
- 7) Wherever possible officers travelling with Members shall defray all appropriate expenditure and reclaim via official channels

Travel Allowances:

1. Approved duty must always be specified

2. Mileage

(a) ***Private Car***

The relevant mileage will be reimbursed at the rate appropriate to vehicles of up to 999 cc irrespective of the actual cubic capacity of the vehicle actually used, the rate is currently 45p per mile. Where an official passenger/passengers are carried a further 5p per passenger per mile is payable in which case the passenger/s must be identified. The rate per mile applies up to a maximum of 10,000 miles in the year and 25p per mile thereafter.

(b) ***Pool Car***

Reimbursement for ACTUAL FUEL purchased upon production of receipts.

(c) Motor cycle reimbursement at the rate of 24p per mile.

(d) Bicycles reimbursement at the rate of 20p per mile.

3. Other Travel Arrangements

All rail or other travel should be pre-booked and paid for by the Council. In those cases where direct bookings or alternative arrangements are authorised then the actual expenditure incurred will be reimbursed upon production of appropriate receipts up to the maximum of the relevant standard class fare or actual mileage involved.

Subsistence Allowances

1. Official business to be specified. No subsistence allowance is paid for official business within Flintshire.

2. All appropriate receipts to be produced with claim forms.

3. Any overnight accommodation should be arranged via the Council's Members' Services Team.

4. For official business within Flintshire the rate of subsistence allowance is Nil. For approved duties outside of Flintshire the rates are as indicated below.

5. A maximum payment of £25 is available for an overnight stay, including breakfast with friends or relatives whilst on an approved duty.

6. Where the Member certifies that the expenditure was necessarily incurred reimbursement will be made up to the maximum of:

Breakfast £4.48	more than 4 hours before 11.00 am
Lunch £6.37	more than 4 hours of which part is between 12.00 and 2.00 pm
Tea £2.43	more than 4 hours of which part is between 3.00 pm and 6.00 pm
Evening Meal £7.64	more than 4 hours ending after 7.00 pm

Tea and evening meal cannot be claimed for the same day, only one of these may be claimed.

Any of the above will not be payable if the equivalent meal is provided free of charge to the Member at the event.

Where expenditure has been incurred by the Member exceeding the figures given above, reimbursement maybe made subject to a maximum of £28 per day.

Accommodation Expenses

- (a) Official business to be specified:-
- (b) Except in exceptional circumstances approved by the Chief Executive, or Head of Legal and Democratic Services or the Corporate Finance Manager all accommodation must always be booked in advance by the Council to obtain:-
- Discount
 - VAT
 - Best Value

In these circumstances there is no question of reimbursement.

- (c) Where meals are included in the accommodation or courses/conferences those cannot be claimed for separately, except in exceptional circumstances as approved by the Chief Executive, or Chief Officer (Governance) or Corporate Finance Manager.
- (d) Where accommodation is booked other than by the Council, reimbursement will only be made upon production of appropriately detailed receipts.

AND

up to a maximum of £200.00 per overnight stay in London
or £95.00 for overnight stay elsewhere in UK.

AND

the Council obtaining better value by this arrangement or this arrangement being the only practicable one in the circumstances.

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